



November 9, 2021

Dear District and School Leaders:

Re: School-Based COVID-19 Vaccine Clinics

As you know, the Illinois State Board of Education and the Illinois Department of Public Health are working together to help facilitate COVID-19 vaccinations for now eligible children ages 5 to 17. The Pfizer vaccine is currently authorized for individuals 5 years and older. As we continue to work with pediatricians, school personnel, and families to vaccinate children, our schools and communities will continue to become safer, and our schools will be able to maintain normal operations.

To consider vaccination, many families will require information and encouragement from community leaders and organizations they know and trust. They will be more likely to be vaccinated if the vaccine clinic is easily accessible and in a familiar location. **The COVID-19 Community Partner Vaccine Clinic Program, a collaborative effort between the Illinois Department of Public Health (IDPH) and the Illinois Emergency Management Agency (IEMA), will work with your District to arrange the clinic and will be responsible for conducting the immunizations and bringing all necessary supplies.**

Please [click this link](#) to register your school or school district to host an event. You can indicate the best date, time, and location for your clinic and the number of people you estimate will register. Please submit this form at your earliest convenience.

To help your District prepare for promoting and hosting the event, we have provided a toolkit with the following items:

- [How to talk about the COVID-19 vaccine and promote the vaccine to youth and families;](#)
- [Six ways schools can promote COVID-19 Vaccines;](#)
- [Illinois Chapter American Academy of Pediatrics Vaccines & Kids;](#)
- [Frequently Asked Questions \(FAQs\) and Answers on COVID-19 Vaccination for Young People;](#)
- Parent/Guardian letter the District can customize and distribute; along with a flyer

A site coordinator, working with the COVID-19 Community Partner Vaccine Clinic Program, will be in touch with you after we receive your completed electronic form within 48-72 hours. **IDPH Schools/Youth Vaccine Lead Ms. Cody McSellers-McCray** can be reached at 773-858-4826 or at cody.mcsellers-mccray@illinois.gov should you have any questions.

We very much look forward to working with you on this important initiative. Thank you for your ongoing efforts to protect students and their families.

We appreciate you doing your part to keep schools and communities safe.