



Transportation Overview 2020-21 School Year

September 15, 2020

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Presentation Agenda

- Part 120 Permanent Rule – Claimable Cost Flexibility
- Overview of Transportation Programs and Reimbursement
- Regular Transportation – COVID-19 Considerations
- Resources and Tools

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Transportation Permanent Rule - Part 120.30 (e)

During a gubernatorial declaration of a disaster under Section 7 of the Illinois Emergency Management Agency Act [20 ILCS 3305], to ensure the continuity of education, including the provision of any direct or related service for the health and well-being of all public school students in pre-kindergarten through grade 12, all transportation costs incurred that are beyond transporting students, such as costs paid by a local education agency for all employees related to the provision of transportation or a transportation provider under a written agreement, regardless of any service that may be provided, or costs related to the distribution of food, distribution and pick-up of student assignments and work, and use of vehicles to provide wi-fi and other similar costs, shall be allowable and reimbursed by the formula under Section 29-5 of the School Code.

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Permanent Rule Provisions

What is covered:

- Local or contractor payments regardless of the level of transportation service provided (e.g., full remote, blended, or regular routes).
- Miles and costs for delivery of digital devices, equipment, or establishment of Wi-Fi hotspots.
- Miles and costs for distributing food, student assignments, or well-being checks.

What is NOT covered (Page 41-June 23 Transition Joint Guidance):

- Costs for personal protective equipment or other medical equipment, such as thermometers or supplies.
- Costs for personnel who conduct symptom screenings and/or temperature checks (or self-certification) prior to boarding a vehicle.
- Costs for non-special education aides riding regular routes.

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Transportation Categories

Regular – Eligible students who reside 1.5 miles or more from their assigned school or less than 1.5 miles with an approved vehicular or criminal activity hazard.

Vocational – Eligible students who are transported 1.5 miles or more one way from their assigned school to a vocation program located at an area vocational center, another school district, or a building or other trades skill development site.

Special Education – Eligible students with an Individualized Education Program who have special transportation approved as a related service.

Non-reimbursable – Students transported for regular pre-K on exclusive routes, summer school and non-curriculum-related field trips, athletic contests, or extracurricular activities.

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Cost to Reimbursement

- Annual local/contractual payments, fuel costs, depreciation, bus insurance and maintenance, six-month inspections, etc. have a direct relationship to the level of reimbursement.
- In general:
 - Cost increase – reimbursement increase
 - Cost decrease – reimbursement decrease



Regular Reimbursement Calculation

A. Allowable Regular Transportation Costs X State Proration

B. Subtract District wealth (i.e., real EAV) multiplied by statutory “qualifying rate” (.05% High School, .06% Elementary, & .07% Unit)

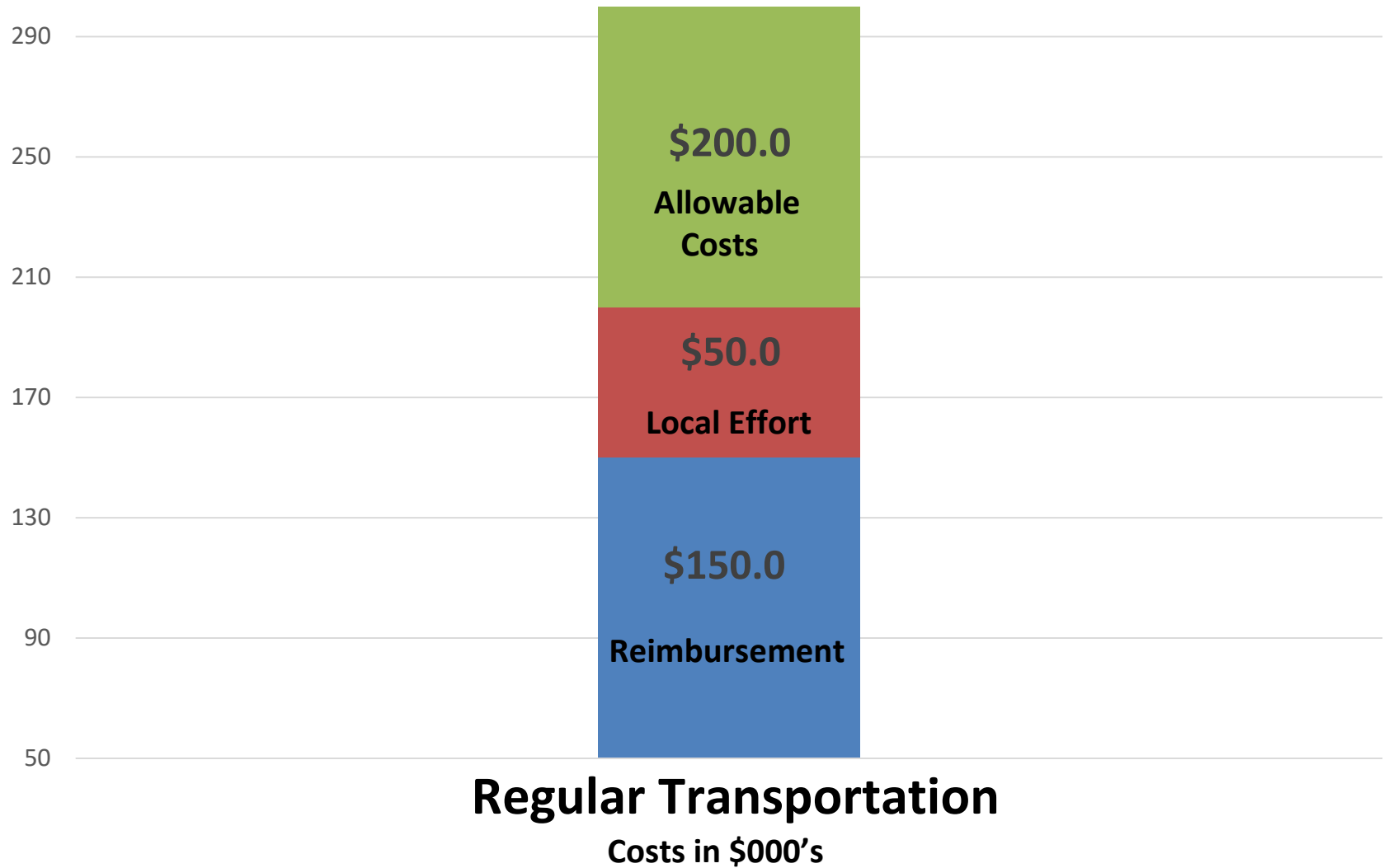
C. Net State Reimbursement (A. minus B.)

Districts with available local resources that exceed allowable costs are considered “Flat Grant” and reimbursed at \$16 x eligible pupils

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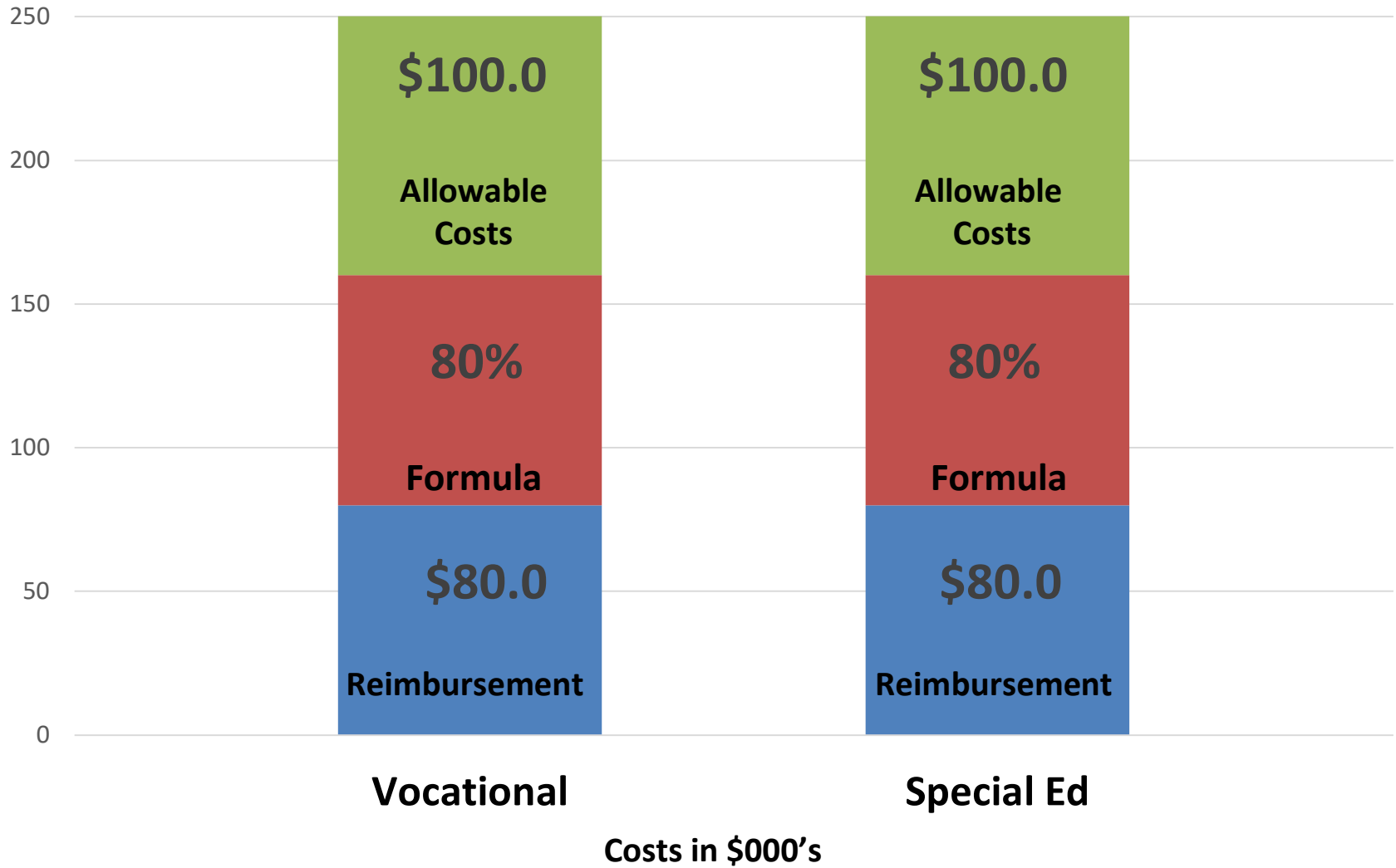


District Reimbursement Example





District Reimbursement Example





Miles

Miles are used to allocate cost by category (e.g., Reg, Sp Ed, Voc, or Non-reimb).

State Transportation reimbursement is based on allowable costs, not miles traveled.

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Miles

During remote learning, miles may be reported as Regular for:

Delivery of meals, school work, technology, and setting up Wi-Fi hotspots

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Allocation of Ratio of Miles Traveled

| | 34.00% | 2.22% | 45.81% | 17.97% | 100.00% |
|--------------------------------------|--------------------------------|-----------------------|---------------------|---------------------|----------------------|
| <u>District-Owned Transportation</u> | <u>Regular</u> | <u>Vocational</u> | <u>Special Ed.</u> | <u>Non-R</u> | <u>Total</u> |
| Salaries | \$ 2,008,735 | \$ 131,410 | \$ 2,706,597 | \$ 1,061,910 | \$ 5,908,652 |
| Benefits | \$ 629,936 | \$ 41,210 | \$ 848,785 | \$ 333,013 | \$ 1,852,944 |
| Purchased Services (Less line d,e,f) | \$ 135,308 | \$ 8,852 | \$ 182,316 | \$ 71,530 | \$ 398,006 |
| Supplies | \$ 434,649 | \$ 28,434 | \$ 585,652 | \$ 229,776 | \$ 1,278,511 |
| Other | \$ 1,774 | \$ 116 | \$ 2,391 | \$ 938 | \$ 5,219 |
| ED Fund (10) Related Expenditures | | | | | |
| OM Fund (20) Related Expenditures | \$ 21,816 | \$ 1,427 | \$ 29,395 | \$ 11,533 | \$ 64,171 |
| CP Fund (60) Related Expenditures | | | | | |
| Allowable Depreciation | \$ 440,725 | \$ 28,832 | \$ 593,839 | \$ 232,988 | \$ 1,296,383 |
| Total Direct Costs | \$ 3,672,943 | \$ 240,281 | \$ 4,948,974 | \$ 1,941,687 | \$ 10,803,886 |
| | Ratio of Miles Traveled | | | | |
| | <u>Route Miles Traveled</u> | <u>Traveled</u> | | | |
| Regular | 574,632 | 34.00% | | | |
| Vocational | 37,592 | 2.22% | | | |
| Special Education | 774,267 | 45.81% | | | |
| Non-Reimbursable | 303,777 | 17.97% | | | |
| Total Miles Traveled | <u><u>1,690,268</u></u> | <u><u>100.00%</u></u> | | | |



Headcount

Report all students enrolled to ride a regular route through the end of the school year regardless if actual transportation occurred.

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Alternate School Sites

Districts may provide remote learning at an alternate site (e.g., YMCA, child care center, etc.) staffed by district employee(s) in which the students are engaged in remote learning with a virtual teacher.

Transportation and miles may be claimed.

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Transporting to Alternate Sites

- A student living > 1.5 miles from their regular school but now is < 1.5 miles from the alternate school site may be transported and reported as living > 1.5 miles for reimbursement.
- Conversely, a student who previously lived < 1.5 miles from their regular school but now is > 1.5 miles from the alternate school site must be transported to the alternate site and reported as living > 1.5 miles for reimbursement.



School Calendar

The final calendar reflects student attendance days and is used to compute the average number of students transported.

Districts are not penalized for costs claimed or reimbursement.

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Transportation Resources

- [Student Transportation Claim Reimbursement System User Guide](#)
- [Student Transportation Reimbursement Claim Instructions](#)
- [Depreciation Instructions Student Transportation](#)
- [Mileage and Cost Allocation Instructions](#)
- [Mileage and Cost Allocation Worksheet](#)
- [Estimated Student Transportation Claim Completion Worksheet](#)

[Funding and Disbursements Transportation Programs](#)



Transportation Resources (cont.)

- Visit www.isbe.net/covid19 for the most up-to-date guidance and information. This webpage is updated daily.
- Further Transportation claim guidance will be issued as circumstances warrant.



Contact Information

Should you have additional questions or concerns, please contact the [ISBE](#)

[COVID-19 team](#)

or

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