

Insert Institution Letterhead

[DELETE THESE INSTRUCTIONS: complete all areas in red)

Click or tap to enter a date.

Invitation for Bid and Contract Vended Meals In the **Choose an item.**

Addendum # [INSERT NUMBER]

There are [INSERT NUMBER] amendments and [INSERT NUMBER] questions, with accompanying attachments, as part of this addendum.

Please sign this document and include in your solicitation submission as acknowledgement of receipt and understanding.

Name of Company

Signature and Date

[DELETE THESE INSTRUCTIONS: when referencing attachments, assign each attachment a number and label accordingly)

Amendment(s)

- 1.
 - 2.
- Etc.....

Question(s)

- 1.
 - 2.
- Etc.....

[DELETE THESE INSTRUCTIONS: add attachment cover sheet with attachment number for each attachment referenced above)

Attachment 1