



# Illinois State Board of Education

## *Certification of Request for Exemption from the Accountability Assessment Requirement to Receive a Regular High School Diploma*

I certify that \_\_\_\_\_ is requesting exemption of the  
(District Name and RCDTs number)  
requirement to have taken the state's final accountability assessment in order to receive a regular high  
school diploma for \_\_\_\_\_.  
(Student's First and Last Name, Student SIS ID)

I understand that the granting of this exemption:

- Is limited to the student listed in this request, and applicable to no others;
- Maintains the expectation that all students take the state's final accountability assessment as a regular part of their public school education and as a requirement to receive a regular high school diploma;
- May not be used to exclude students of a particular demographic group from accountability; and
- May cause the district to be subject to additional monitoring, reporting, and/or corrective action, up to and including denial of future requests, if the volume of requests is excessive or if the exemption process appears to be excluding students of a particular demographic group from accountability.

I certify that the district will provide any and all additional documentation requested to support this exemption and comply with any corrective action to ensure full district participation in accountability.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Digital or Original Signature of Home School District Superintendent/Authorized Administrator

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Date

\_\_\_\_\_  
Digital or Original Signature of Home High School Principal

\_\_\_\_\_  
Printed Name

Submit this Certification of Request form along with the Exemption Request form (Excel file) and any additional supporting documentation using the ISBE Attachment Manager tool. Select "Diploma Exemption" from the "ISBE eMail Name" dropdown menu. If you are unable to submit the files electronically, please label as "confidential" and fax to 217-782-6097.

DO NOT email directly to ISBE staff, as these forms contain personally-identifiable information.