

Employment History & Pension Frequently Asked Questions

What do I do when an employment history is inaccurate in the Employment Information System (EIS)?

Changes cannot be made to employment records prior to the 2012-13 school year in EIS as this system became active in 2012 and replaced the former data collection system known as the Teacher Service Record. Any references to EIS data prior to 2013 are from sources external to EIS. Reporting entities (e.g., districts, charters, special education co-ops, etc.) and the ISBE EIS team are unable to make these changes.

ISBE does not recommend making historical changes to EIS data. After public collection deadlines pass, ISBE snapshots the data at that moment and uses it for all reporting purposes. Any changes made will not be reflected in the Illinois Report Card or any other public reports that utilize EIS data. It is possible that users can make historical edits to employment data as far back as 2013, but this will not have any impact on the data ISBE uses or reports.

How does my data in EIS impact my pension?

No data reported in EIS will affect pension calculations for any pension system. EIS is a data collection system intended to transfer current information to ISBE. This information is used in limited ways by other systems (e.g., access to the KIDS assessment portal, ELIS professional development assignments, and My Data Dashboard) but is not used for retirement-related determinations.

What do I do when an employment history is inaccurate in ELIS?

Employment history displayed in the Educator Licensure Information System (ELIS) reflects what is reported by your employer in EIS. Entities can make edits to employment data from the 2012-13 school year to the present. (See details above.)

No data displayed in ELIS will affect pension calculations for any pension system.

What if I have concerns about inaccurate work history as it pertains to pensions?

Contact the pension system directly to verify your employment history for your pension.

- [Teachers' Retirement System](#) (TRS)
 - o Email: members@trsil.org
 - o Phone: 877-927-5877
- [Chicago Teachers' Pension Fund](#) (CTPF)
 - o Email: memberservices@ctpf.org
 - o Phone: 312-641-7185

What if I have concerns regarding proof of employment?

Employers should not use information reported in EIS or ELIS as proof of employment when evaluating candidates. If a future employer requires proof of employment, please contact your previous employer and request that it provide a letter certifying your years of experience with it.

Contact us

For further EIS support, reach out to Data Strategies and Analytics:

- Email: datahelp@isbe.net
- Phone: 312-814-9192

For ISBE Help Desk and IWAS technical issues, contact:

- Phone: 217-558-3600
- [Contact ISBE](#)

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1.0	7/31/2025	Data Strategies & Analytics department
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