

Question	Answer
I have a Title I Reading teacher who does not assign grades. This teacher does not have a class associated with SIS because there are no grades. She is a paid teacher though so EIS and SIS will not match for her. How do I fix that	She should be coded as a Reading Specialist or a Resources teacher
Any way to get details in areas that have counts, but no details on which students that includes - for example on the Serving School enrollment by grade level differs from the current eps profile	Click on the view details on the right hand side, it will show by school the count on students and whether or not that grade is indicated in EPS.
If a teacher is employed by a special ed cooperative but are working at building in our district who enters the teacher data - the special ed coop or the other district	The Coop will enter the EIS information, as they are the employer. They will need to ensure that they set the teachers working locations to all of the schools that the employee teaches classes at.
I have inclusion teachers that have course assignments, but do not grade. We are showing an error.	
The question is do we have to do that as a requirement, or it is simply a flag for us. What does a 100% in the dashboard do for us?	Right now the data quality dashboard is not a required system. However, it is strongly suggested that each district use the data quality dashboard to clean thier data. This will stop data errors and descrepencies before and after your data has been submitted and finalized.
Our technology teacher does have courses in the sense of giving grades but he does see classes of students. How would we classify him?	
I have in teacher course assignment - a student class does not have a teacher assigned. I have 3 classes missing a teacher. These are online classes our students are taking. How do I correct?	In the student course assignments make sure that the course setting is set to 03 Online Learning (Internet-Based) and that if there is a Proctor for these classes that you enter the teacher course assignments with the Role of Professional set to Proctor.
We are a sending school (Technology Center of DuPage). I don't see our school listed. Are we not able to utilize the Dashboard?	Only Public School Districts have access to the DQD.
I am from a high school district that has four alternative ed type schools. On the data dashboard there are errors on enrollment audits because the schools are not home, they are serving	You can simply turn this Quality Check off and write that in the reason. If you review the power point presentation from the webinar on slide 22- 25 there are instructions.
If we do not have a 100% but are close, do we have to clean it up completely to 100%? Where is it reflected if we do not? Is there a penalty?	No there is not a penalty. However, this will impact your externally published reports such as E-report card and School 360.
Who should be the person with access to this? Is it just the superintendent, or principal? I am the person who uploads SIS information, should I have access to the DQD?	It is important that anyone entering, completing, and verifying the data in SIS and EIS should have access to DQD.
Are the EIS salaries required for th 2018 school year?	Yes
I'm sorry I missed the answer. Should Para's or long term substitutes be loaded into SIS?	For SIS Paraprofessionals are not entered but for EIS Paraprofessionals are entered. For SIS Substitute Teachers are optional, but for EIS only submit substitute teachers, if they have a PEL and have at least a 50% FTE.
If your data is correct is there anything you have do to submit	No, if your data is 100%, than there is nothing else you need to do in the data quality dashboard.
I have students that are only serviced for Speech. We had to assign them an IDEA code for Preschool. How do we mark a teacher so that they don't appear in SIS as students with no Teacher?	It sounds like these teachers are doing pull out services, so there wouldn't be a course assignment in SIS for either the teacher or the student. In EIS the teacher would need to be entered as a 611 - Resource Teacher Other.
I'm sorry if you answered this question already. If we only have two students in a grade level at a school due to being in a special education classroom do you want us to update the EPS systems to include that grade level?	No
Does this just cover the 17.18 school year or all previous years?	The data quality dashboard is only open for the current school year.
Some of our teachers are uncertified and so are counted under the non-certified staff and not entered into EIS, which leads to errors of teachers with classes, but no EIS record. Should I be creating EIS records for these teachers instead of counting them as non-certified staff?	Call us at 217-782-3950
As a cooperative, our employees are placed in many districts. We do not have any students in the cooperative. Who does the reporting of our teachers. WE do not use SIS.	As the employer of the teachers you would be required to enter them into EIS, where you would add a working location for where ever the teacher provides services at. For SIS the school districts will be able to add the Student and Teacher Course Assignments.
Our district has enrollment that significantly changed from the previous year due to a building closure and moving to attendance centers at our other two elementary school. I have entered the audit information at least 3 times this year, and it has not been updated after the audit. I just added the information again. If there is something I am missing, I would appreciate some feedback. I have been trying to correct the audit score from the beginning of the year.	It will take an overnight process to update your audit score, try turning off the audit just once and waiting overnight. If this doesn't work, call us at 217-782-3950.
What are the due dates?	The Data quality dashboard is not required, nor does it have a due date. It is advised by ISBE that you use the dashboard after you have entered data in SIS/EIS and before you have finalized your data.
Why are we receiving an error on a teacher who is not active in EIS saying that she has TCA classes when the TCA classes have been coded Erroneous	After you mark the courses and erroneous it will take an overnight process for the DQD to update. If this doesn't work, call us at 217-782-3950.

In our preschool building we have some SLP that are teaching SPED - speech courses. They must not be in the teacher system. Is it important that they are in the teacher system?	Yes
I have a teacher who has an EIS position in the school where the teacher also has course assignments. However, the teacher is coming up in the audit as not having courses in SIS. How do I correct these?	Your EIS working location does not match the Teaching location in the Teacher course assignments.
Is it possible to view/dump all of the errors for each school into one spreadsheet? For example, the EIS Positions Audit has "View Details" next to each school. Do I have to open up each spreadsheet or is it possible to be able to open one spreadsheet with all the errors?	Yes, you can export the Data Quality Dashboard reports. Please go to the Power Point Presentation on slide 21. There is a floppy disc icon on all pages within the DQD. You can use this drop down menu to export any of the reports with errors.
Is there an expectation that we verify via audit regularly?	The Data quality dashboard is not required. It is advised by ISBE that you use the dashboard after you have entered data in SIS/EIS and before you have finalized your data.
When I am looking at my dashboard I am looking at FY2018...Correct?	Yes, the dashboard is a live system that where the scores are calculated based on current data entered in EIS and SIS.
How will the audit score ratings affect us?	The audit scores will not affect you.
A teacher is on maternity leave for the whole school year so they are in EIS but have no course assignments in SIS. This teacher is on our error report. How do I satisfy this error?	Change the employee from a teaching position to a Leave of Absence.
Just making sure that this data tool will be used for FY 19 not FY 18?	The DQD is a live software tool that works from all current data in SIS and EIS. This will include data for FY2018 as it is live now. The system will also be live for FY 2019 when that data is entered.
I have errors that active teaching position in EIS but no corresponding teacher course assignments - these teachers do not have course assignments they just pull students out when needed	Change their position code to a Resource Teacher.
Can you post link or page to where this recording will be posted?	We will send out a blast once the Q&A, webinar, and videos are posted.
We had a change in building structure moving our 1st grade students to another building. This shows red in the enrollment number as this year the building in which 1st grade attended last year is zero. The numbers are accurate, but is there some way to explain the building structure change?	You can simply turn this Quality Check off and write that in the reason. If you review the power point presentation from the webinar on slide 22- 25 there are instructions.
Our Student Course Assignment Audit shows that the number of credits we are reporting for students is a problem because the average is higher than expected-- but we're reporting the actual credits that we issue. Should we just turn off the Audit for those 2 categories (Secondary student course credit average is outside the expected range for first semester/trimester. and Secondary student course credit average is outside the expected range for the current school year.)?	Yes.
Do we have the ability to receive notifications based on accuracy level?	Not at this time. We will work on this requested function.
We are a special Ed Coop - do we need to do this? I went in and tried to ask for permission and it isn't even listed for approval.	No.
We have one teacher with an EIS error on the audit detail that is employed by the Special Ed coop, not our district. How do we correct this?	The Special Education Coop needs to update the Teachers working location to include every school that that teacher has a Course Assignment at.
We have staff in a "teacher" role, such as EL teachers or gifted teachers who do pull out. We are getting errors because they do not have students. How do we get around this?	Change their position code to a Resource Teacher.
Teacher has course assignment in SIS but no Teacher-related Position code record in EIS. This is my error. I need to talk to the person that does SIS?	Yes, you need to make sure that you have a working location for every school that your teacher has a course assignment at.
We have a staff member who has an EIS code of 203 (English as a Second Language Teacher) but he does not have his own class. He pushes in/pulls out the supports the students need. So there are no course assignments for him, but it is saying it is missing his course assignments. How do we fix this?	Change their position code to a Resource Teacher.
We have a substitute teacher who worked as a Long Term Sub, which means we can categorize her as 200, Teacher., but she is listed as an error because no classes are listed. What is the best remedy? Removed her as teacher? That way it won't matter? She is the only error we have listed	In SIS add course assignments for her.
Does the Dashboard begin with 2017-2018 Data or is this for 2018-2019 school year?	The data quality dashboard is a live system for the current data submitted in EIS and SIS. Every fiscal year the dashboard will be auditing for the current year open for submission. Currently the dashboard is auditing the information that is in SIS and EIS for the school year 2017-2018
Our new superintendent who started on 7/1 is showing up on our error report for last year. When I look him up in EIS he is showing another school district.	Make sure that they have a working location for the School District.

<p>Can you add the ability to have both the data quality dashboard and either EIS/SIS open at the same time?</p>	<p>Go to System listings in IWAS and open one of the applications, it will open in a new tab. Go back to the system listings and right click on a different application, Depending on your browser you should see an options like "Open in new Tab", click this option and both applications will be open in different tabs.</p>
<p>Other than information for us to check and correct, do we have to put in a reason if the data is not accurate? What does fixing this here do for us othat than having this dashboard look good?</p>	<p>Yes in the Audit off and on section you will have to give a reason for turning the audit off and why there is a descrepencie/ error in your data. If you review the power point presentation from the webinar on slide 22- 25 there are instructions to the audits. Data quality dashboard does not fix your data. However, it will show you where the error is so you can go into EIS and SIS and fix the errors in your data before it is finalized.</p>
<p>We an error for our Speech language Pathologist saying there are not any courses listed, she does not teach. Is this because their EIS Postition code states that they are teaching?</p>	<p>You currently have them entered into the system as a Speech Language Pathology Teacher – 207. To correct this issue update the employees position to Speech Language Pathologist-non teaching – 381.</p>
<p>How do you sign up if the Quality Dashboard doesn't show up</p>	<p>To access the DQD please refer to the Power Point Presentation on slides 7- 12. If you are still unable to access the dashboard please click on "Want to sign up for Other Systems?" Here you will be able to request access to the DQD.</p>
<p>Can you explain again what school should be used as serving school for summer school students? If it is held district wide at a middle school, should the serving school for all students be the middle school? If so, this throws off the counts for data quality dashboard for grade level enrollments being different than EPS</p>	<p>The Data Quality Dashboard is only using counts from Fall Housing, so the students who attend summer school in a school different from regular school year school will not affect the DQD.</p>
<p>Who do I have to contact if I follow the directions and the Data Quality Dashboard is not listed for me to sign up for?</p>	<p>your may have to contact your system administrator and ask for permission to view DQD. The system administrator is usually your super intendent. The administrator is in charge of granting access rights to this system and others in IWAS. If you still can not see DQD please contact the Help Desk for technical issues. (217) 558-3600</p>
<p>When does the information need to be rectified? Is this by school year?</p>	<p>You should solve your errors before you submit your final data. The data quality dashboard is a live system for the current data submitted in EIS and SIS.</p>
<p>You said the data is for the current year but it is for the 17-18 school year.</p>	<p>The data quality dashboard is a live system for the current data submitted in EIS and SIS.</p>
<p>How was it determined to need 100% to be considered an A</p>	<p>Every quality check, can either be fixed or turned off. The School of an A is reserved for school districts that have completed every check.</p>