
Q: What constitutes a "partnership"?
A: The definition may be found in the ‘Annual Program Report - User Manual’. Partnership refers to contractual agreements with districts and other entities to offer teacher or administrative programs. It does not refer to schools where candidates have clinical experiences. This definition is found when you click on the ‘?’ next to Partnerships on the ‘Program Information’ page.

Q: In regards to the link to the course of study, etc., are you only looking for a link to where this information can be found on our institutional website, or are you also asking for a narrative of the course descriptions to be included in this text box?
A: Provide a link to the catalog information which is available online. Also, please include the page number if the link does not take you directly to the specific pages. Any other requested information which is not available at the link provided should be typed in the text box.

Q: When providing a link to the course of study for a program, what should be done in the case of secondary education? Would that be a link to the professional education courses, courses for the major or both?
A: Please include a link to the professional education courses, as well as a link to courses for the major.

Q: If a practicing licensed teacher completes a new endorsement, like in special ed, and takes APT, do we need to include her/his score?
A: You must include the score for any individual who was enrolled in the program during the reporting period.

Q: Did I understand correctly that this year we are only required to describe the assessment process, not provide actual data collected by the program?
A: That is correct. For the 2013-2014 Annual Program Report, you are not required to submit local assessment data.

Q: Does Faculty include content area faculty for Secondary or K-12 program, or just professional education faculty (and clinical faculty)?
A: Program Faculty includes those who teach professional education courses and content faculty who teach content methods and who teach the required content (not methods). When editing faculty on the ‘Main Menu’ page, you must include faculty from the Professional Education Unit.