**Location**

The Springfield office is located two blocks north of the Capitol in the Alzina Building at 100 North First between Washington and Jefferson Streets. Hours of operation are from 8:00 a.m. to 5 p.m. The Public Information Office is located in the southwest corner of the building on the first floor (off First and Washington Streets).

**Nearest Hotels**

There are a number of hotels in downtown Springfield. In addition, most of the major chains have accommodations in and around the city. Please refer to the Springfield Yellow Pages website at [http://springfieldyp.com/lodging.html](http://springfieldyp.com/lodging.html) for more information.

**Directions**

If you are driving, see the map and location information on the reverse side.

**Train**

The Amtrak station is one block east of the Springfield office between Washington and Jefferson Streets.

**Bus**

Greyhound Bus Lines is located on the edge of Springfield on Dirksen Parkway approximately six miles east of downtown.

**Safety Tips**

It's best to put valuables in your trunk before you park to deter break-ins. Also, don't leave purses or briefcases unattended while visiting the building. The State Board offices are protected by security. You must check in at the South Lobby Guard Station upon arrival.

**Springfield Police Department**

Emergency: 911, Non-emergency: 217/788-8311
Highway Access

Most visitors will come into Springfield from I-55. For all others approaches, see map.

From I-55: Take the Clear Lake Avenue exit. As you near downtown, Clear Lake merges into Jefferson Street, a one-way, westbound street that intersects with North First Street.

The agency is in the Alzina Building, a six-story, pink-hued glass building on your left. Washington is a one-way eastbound street that borders the south side of the building.

Parking (Marked by P on the map)

Parking Lots and Ramps
Rates vary. The rate for the city ramp at Fourth and Washington is $.50 per hour.

On-Street Parking
Meters are $.50 per hour, and most have two-hour limits. If you plan to be in the building longer than two hours, you'll have to leave the block for at least one hour to avoid being ticketed. Some five and nine hour meters are available on certain streets. Crossing to the other side of the street isn't considered leaving the block. While parking, be sure to align your vehicle within the area defined by the "T-" or "L-shaped" markers. Tickets for illegal parking average from $5 to $25 and double within one week, if left unpaid.