

Hello. You have reached (school/district name). This is (name/title). Please be aware that (an outbreak, number of cases) of the H1N1 influenza virus has (occurred in, been reported in) (name of school/our school district/our community). The health and well being of our students is my top priority. We are working with local and state health officials to monitor the situation and have decided to close schools until further notice. We will be in contact with local media to make sure parents and guardians are up to date on the latest developments.

Thank you.