

ILLINOIS STATE BOARD OF EDUCATION

Educator and School Development Division
100 North First Street, E-310
Springfield, Illinois 62777-0001

Check (✓) one:

Original Request

Reaffirmation

**PRIVATE BUSINESS AND VOCATIONAL SCHOOLS
APPLICATION FOR ORIGINAL OR REAFFIRMATION OF EXEMPTION
FROM THE PRIVATE AND VOCATIONAL SCHOOL ACT**

INSTRUCTIONS: *This form is to be used for seeking and verifying exemption from the jurisdiction of the Private Business and Vocational Schools Act. The applicant must identify (check) the box or boxes which are the basis for exemption and supply the information requested. (See reverse side for applicable statutory definitions.)*

NAME OF ORGANIZATION	TELEPHONE (Include Area Code)	FAX (Include Area Code)
ADDRESS (Street, City, State, Zip Code)	E-MAIL	
NAME OF MANAGER/DIRECTOR OF THE ORGANIZATION	WEBSITE ADDRESS	

TRAINING LOCATION(S) (Attach a list of additional locations, if necessary)

GROUND FOR EXEMPTION REQUEST: (ILLINOIS COMPILED STATUTE 105 ILCS, SEC. 415/1.1) Check one or more boxes.

- 1. An eleemosynary institution.
Defined as a benevolent and charitable educational institution deriving a majority of its income from philanthropic gifts and charitable contributions which are used to subsidize its educational program.
- 2. A religious institution.
Defined as an educational institution of a parochial or denominational character offering courses of instruction which are religious or theological in whole or part and have a sectarian objective.
- 3. A public educational institution exempt from property taxation under the laws of Illinois.
- 4. Any in-service course of instruction and subject offered by an employer provided no tuition is charged and such instruction is offered only to employees of such employer.
- 5. Any educational institution (A) which (i) enrolls a majority of its students in degree programs and has maintained an accredited status with the Commission on Institutions of Higher Education of the North Central Association of Colleges and Schools or (ii) on or after the effective date of this amendatory Act of the 93rd General Assembly enrolls students in one or more bachelor-level programs, enrolls a majority of its students in degree programs, and is accredited by a national accrediting agency that is recognized by the U.S. Department of Education and (B) which is regulated by the Illinois Board of Higher Education under the Private College Act or the Academic Degree Act, or which is exempt from such regulation under either of the foregoing Acts solely for the reason that such educational institution was in operation on the effective date of either such Act.
- 6. Any institution and the franchisees of such institution which offer exclusively a course of instruction in income tax theory or return preparation at a total contract price of no more than \$400, provided that the total annual enrollment of such institution for all such courses of instruction exceeds 500 students, and further provided that the total contract price for all instruction offered to a student in any one calendar year does not exceed \$400. For each calendar year after 1990, the total contract price shall be adjusted, rounded off to the nearest dollar, by the same percentage as the increase or decrease in the general price level as measured by the consumer price index for all urban consumers for the United States, or its successor index, as defined and officially reported by the United States Department of Labor, or its successor agency. The change in the index shall be that as first published by the Department of Labor for the calendar year immediately preceding the year in which the total contract price is calculated.

CHECKLIST

- | | | |
|--------------------------|--------------------------|---|
| ISBE | Applicant | |
| <input type="checkbox"/> | <input type="checkbox"/> | 1. Those requesting exemption based upon eleemosynary status enclose: <ul style="list-style-type: none"> a. Evidence of exemption from federal income tax, b. Evidence of exemption from Illinois property tax, and c. A notarized statement of charitable contributions in proportion to gross income of the eleemosynary organization. |
| <input type="checkbox"/> | <input type="checkbox"/> | 2. Other applicants enclose appropriate documents to confirm grounds for exemption.
(Marketing techniques, type of population served, etc.) |
| <input type="checkbox"/> | <input type="checkbox"/> | 3. List of the courses of instruction offered by the organization, including course measure. |

I hereby certify that the information provided and attached is true and correct.

_____ Date

_____ Signature of Applicant

REQUEST FOR EXEMPTION:

EXPLANATION AND/OR LIMITATIONS:

Granted

Denied

Date

*Original Signature, Division Administrator, Accountability Division
Private Business and Vocational Schools Program*

CHAPTER 144 - UNIVERSITIES, ETC.
PRIVATE BUSINESS AND VOCATIONAL SCHOOLS
(Statutory Information Relative to "Act" Jurisdiction)

(Ch. 144, par. 136)

Sec. 1. Definitions. As used in this Act, unless the context otherwise requires:

A **"private business and vocational school"** or **"school"** is an educational institution privately owned and operated by an owner, partnership, or corporation, offering courses of instruction or subjects, for which tuition is charged, whether such courses of instruction or subjects are offered by in-residence, correspondence, or other methods to prepare individuals:

- (1) to follow a trade or artistic occupation;
- (2) to pursue a manual, mechanical, technical, industrial, business, commercial, office, personal service (other than nursing), or other non-professional occupation; or
- (3) to follow a profession, if the profession is not subject to licensing or registration under any existing statute of the State of Illinois requiring the licensing or registration of persons practicing such profession or if the school is not approved and regulated by the agency with such licensing or registration authority;
- (4) to improve, enhance, or add to the skills and abilities of the individual relative to occupational responsibilities or career opportunities.

"Tuition" means any payment or compensation whether paid by an individual, private organization or any agency of the United States, State of Illinois or any political subdivision thereof.

"Course of instruction" is a program of study, education, training or instruction consisting of a series of lessons or classes which are coordinated, arranged, or packaged to constitute a subject, curriculum or program of instruction and sold collectively, so long as the course purports to prepare or qualify individuals, or improve or upgrade the skills individuals need (i) for employment, career opportunities or any specific occupation, trade or in job position requiring manual, mechanical, technical, industrial, business, commercial, office, personal service (other than nursing), artistic, or other non-professional skills or abilities, or (ii) for any profession which is not subject to licensing or registration under any existing statute of this State.

"Educational institution" is any organization, whether located within or outside of this State, which promotes business and vocational education, even though the institution's principal effort may not be exclusively educational in nature.

"Eleemosynary institution" is a benevolent and charitable educational institution deriving a majority of its income from philanthropic gifts and charitable contributions which are used to subsidize its educational program.

"Home study school" is a school which provides correspondence lesson materials prepared in a sequential and logical order for study and completion by a student on his or her own, with completed lessons being returned by the student to the school for evaluation by the school, with written comments added, and subsequent return to the student, including those schools which offer instruction by home study in combination with in-residence instruction.

"In-residence school" is any school offering courses of instruction to its students on the school's premises.

"Out-of-state-school" is any school, including both an in-residence school and a home study school, which has its place of instruction or its principal location outside the boundaries of this State, or which offers or conducts courses of instruction or subjects on premises of the school located outside the boundaries of this State, or which provides correspondence or home study lesson materials from a location outside the boundaries of this State, or which evaluates completed lesson materials or otherwise conducts its evaluation service from a location outside the boundaries of this State, or which otherwise offers or provides Illinois students with courses of instruction or subjects through activities engaged in or conducted outside the boundaries of this State.

"Religious institution" is an educational institution of a parochial or denominational character offering courses of instruction which are religious or theological in whole or part and have a sectarian objective.

"Subject" is an instructional division, taught separately within a course of instruction, which focuses on student mastery of particular knowledge or skills.
