### MEAL COUNTS

<table>
<thead>
<tr>
<th>TIME MEALS DELIVERED</th>
<th>TOTAL MEALS AVAILABLE TO SERVE</th>
<th>Meals Missing Components</th>
<th>Meals Not Served as a Unit</th>
<th>Meals Served Outside Maximum Service Duration</th>
<th>Meals Consumed Off Site</th>
<th>TOTAL MEALS ELIGIBLE TO BE CLAIMED</th>
</tr>
</thead>
<tbody>
<tr>
<td>VENDOR DELIVERY COUNT</td>
<td>Meals Served - Eligible Children</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>REVIEWER COUNT - MEALS DELIVERED/ PREPARED</td>
<td>Leftover Meals</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>NO. OF MEALS UNACCEPTABLE DUE TO VENDOR ERROR/TESTING</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>NO. OF COMPLETE MEALS LEFT OVER FROM PREVIOUS DAY</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

#### MEAL COUNTS FOR PREVIOUS 5 DAYS OF SERVICE

<table>
<thead>
<tr>
<th>MEAL</th>
<th>COUNTS</th>
<th>FOR PREVIOUS 5 DAYS OF SERVICE</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Date</td>
<td>Meal Count</td>
</tr>
</tbody>
</table>

| CURRENT ADP |

### YES | NO | N/A
---|---|---
1. If the Summer Food Service Program (SFSP) meal patterns are used, do all meals served meet the meal pattern requirements? **If NO, indicate deficiency:**

#### BREAKFAST

- [ ] a. Grains/Breads
- [ ] b. Vegetable/Fruit/100% Juice
- [ ] c. Milk

#### LUNCH/SUPPER

- [ ] a. Meat/Meat Alternate
- [ ] b. Vegetable/Fruit/100% Juice (1st serving)
- [ ] c. Vegetable/Fruit/100% Juice (2nd serving)
- [ ] d. Grains/Breads
- [ ] e. Milk

#### SNACK

- [ ] a. Second Required Component
- [ ] b. Both Required Components

2. If NuMenus are used, do all meals served meet the meal pattern requirements? **If NO, indicate deficiency:**

#### BREAKFAST

- [ ] a. Milk

#### LUNCH

- [ ] a. Entree

#### SNACK

- [ ] a. Second Food Item
- [ ] b. Side Dish
- [ ] c. Milk

3. Do portion sizes appear adequate?

4. Does the site participate in “Offer versus Serve”? **If YES:**

5. If the SFSP meal patterns are used, has “Offer versus Serve” been implemented correctly? **If NO, identify problems:**

#### BREAKFAST

- [ ] a. Children required to take all components
- [ ] b. Children required to select a specific component

#### LUNCH/SUPPER

- [ ] a. Children are required to take all menu items
- [ ] b. Children are not required to take the main entree
- [ ] c. Children are required to take a specific item

#### SNACK

- [ ] a. Children are allowed to take a smaller portion size

6. If NuMenus are used, has “Offer versus Serve” been implemented correctly? **If NO, identify problems:**

#### BREAKFAST

- [ ] a. Children are required to take all menu items

#### LUNCH/SUPPER

- [ ] a. Children are not required to take the main entree
- [ ] c. Children are required to take a specific item

#### SNACK

- [ ] a. Children are allowed to take a smaller portion size than the serving size planned
7. Are all meals served as a unit?

8. Are all meals consumed on site?

9. Are all meals served within the allowable duration times designated in the School Breakfast/National School Lunch Programs regulations?

10. Does the site only count one meal per child?

11. Does the site ensure adult meals are not claimed for reimbursement?

12. Are the number of first meals served on the day of the review consistent with the current average daily participation?
   If NO:
   □ Yes □ No 13. Is an acceptable explanation available?

14. For open sites, did the site make a reasonable effort to advertise the Seamless Summer Option to children in the community?

15. For closed-enrolled sites, is documentation on file to ensure at least 50 percent of the enrolled children are eligible for free or reduced-price meals?
   *If there are serious concerns, a follow-up review should be conducted to assure all corrections have been implemented.

_________________________  ______________________
SFA/Reviewer Signature             Date