

**Illinois State Board of Education**  
Nutrition Programs  
100 North First Street, W-270  
Springfield, IL 62777-0001

Attach copies of all training handouts.

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**School-Based Child Nutrition Programs Documentation of Civil Rights Training**

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**Training Requirements:** This form should be used to record the annual mandatory civil rights training for front line staff.

Training on civil rights requirements is mandatory for all front line staff of the School-Based Child Nutrition Programs so that they understand these requirements. For information on civil rights refer to our website, [www.isbe.net/nutrition](http://www.isbe.net/nutrition) and click on *Civil Rights Compliance and Enforcement under the Resource Column*.

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**Instructions:** Complete the information below to document the civil rights training

DATE:	LOCATION OF TRAINING:
START TIME OF THE TRAINING:	END TIME OF THE TRAINING:
INSTRUCTOR(S) NAME:	

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AGENDA: (attach copies of all training handouts)

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NAME OF PARTICIPANTS:

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