Licensure Officer Training

FALL 2014
ILLINOIS STATE BOARD OF EDUCATION
CENTER FOR EDUCATOR EFFECTIVENESS

WEBINAR 1
Webinar Schedule

- To better facilitate attendance at webinar sessions, the Fall 2014 Licensure Officer Training has been scheduled for Tuesdays and Wednesdays during September and October.
  - Tuesday webinars will occur from 1:30 to 3:30; and
  - Wednesday webinars will occur from 10:00 to noon
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<thead>
<tr>
<th>Date</th>
<th>Time</th>
<th>Topic</th>
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<tbody>
<tr>
<td>Wednesday 9/3/14</td>
<td>10:00 to Noon</td>
<td>Introduction/Licensure Officer Responsibilities/ School Code and Illinois Administrative Rules/Three Types of Licenses</td>
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<tr>
<td>Tuesday 9/9/14</td>
<td>1:30 to 3:30</td>
<td>ILTS Testing/ NES Gifted Test/ EdTPA/ ACT/ SAT in Lieu of TAP/ Testing in ELIS</td>
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<tr>
<td>Tuesday 9/16/14</td>
<td>1:30 to 3:30</td>
<td>Early Childhood/ Elementary/ Middle Grades/ Special K-12/ Teacher Leader/ ELIS</td>
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<tr>
<td>Tuesday 9/23/14</td>
<td>1:30 to 3:30</td>
<td>Secondary/ Special Education/ Gifted/ ELIS</td>
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<td>Wednesday 10/01/14</td>
<td>10:00 to Noon</td>
<td>ESL/Bilingual/ENL/ELIS</td>
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<td>Tuesday 10/07/14</td>
<td>1:30 to 3:30</td>
<td>Administrative/ELIS</td>
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<td>Tuesday 10/14/14</td>
<td>1:30 to 3:30</td>
<td>School Support Personnel/ELIS</td>
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<tr>
<td>Wednesday 10/22/14</td>
<td>10:00 to Noon</td>
<td>How to Submit a New Program/Annual Reporting/Alternative Licensure/Title II</td>
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September 3, 2014
Caveat on Webinar Information

- You may print the slides and you may save the power point presentation.
- Please note, however, that the information provided in the *Fall 2014 Licensure Officer Training* is accurate at the time it is presented. For the most up-to-date information, please visit [www.isbe.net/licensure/default.htm](http://www.isbe.net/licensure/default.htm).
Preparing for Webinars

- Power point slides will be provided approximately four days prior to each webinar. Please review the information prior to the webinar and note any questions you may have. Please submit any questions to Linda Jamali at ljamali@isbe.net. You may also submit questions up to 24 hours after the webinar to the same address.

- Approximately two weeks after each webinar, a written Q and A document will be sent to Licensure Officers.
105 ILCS 5/21B-100 (NEW) defines the duties of Licensure Officers.

Licensure Officers are required to:

- Attend training conducted by the Illinois State Board of Education (ISBE)
- Adhere to the Illinois School Code and rules adopted to implement the Code when entitling candidates and/or adding endorsements
- Review new legislation and rules when available
Important Information for Licensure Officers

- It is imperative that Licensure Officers know the requirements and grade ranges for their approved programs.
- Please reference the following link regarding the endorsement structure:
  http://www.isbe.net/licensure/requirements/endorsement_struct.pdf
Violations of this Code or implementing rules regarding the entitlement of candidates by a Licensure Officer shall place the employing institution’s educator preparation program in jeopardy, specifically regarding the institution’s right to offer programs and recommend or entitle candidates for licensure.
Licensure Officers are required to attend all webinar sessions. There are exemptions for the following: licensure officers whose institutions do not offer programs leading to an endorsement in ESL/Bilingual/ENL are not required to attend the October 1 webinar; licensure officers whose institutions do not offer programs in an administrative field(s) are not required to attend the October 7 webinar; and licensure officers whose institutions do not offer an endorsement in school support personnel field(s) are not required to attend the webinar on October 14.

Licensure officers who are unable to attend a live webinar must view the archived webinar prior to November 7, 2014. Licensure Officers are responsible for all material presented at each webinar and for **sharing the information with appropriate institution staff.**
It is the responsibility of the Licensure Officer to ensure that all staff who enter entitlement information into ELIS understand and adhere to the licensure and endorsement requirements presented in the webinars.

The Licensure Officer must confirm his/her attendance at the Fall 2014 webinar series by filling out the attendance form and submitting the form to Linda Jamali at ljamali@isbe.net by November 7, 2014. You received the attendance verification form as an attachment to an email from Linda Jamali on August 11, 2014 at 11:37 AM with the subject line Fall 2014 Licensure Officer Training.
Role of a Licensure Officer

- Serve as Entitlement officer;
- Oversee program compliance with ISBE;
- Serve as a liaison between the institution and ISBE licensure staff; and
- Inform preparation staff at ISBE of program changes or other major institutional changes that may affect preparation programs.
Dr. Jason Helfer
Assistant Superintendent
Center for Educator Effectiveness

Kellee Sullivan
Division Administrator
Educator Licensure

Emily Fox
Supervisor
Center for Educator Effectiveness

Dennis Williams
Supervisor
Center for Educator Effectiveness
Each institution is assigned an ISBE evaluator to contact when questions pertaining to licensure requirements and entitlement arise.

**Evaluation**

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<tr>
<th>Name</th>
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<tr>
<td>Sharon Battles</td>
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<td>Jamie Sullivan</td>
<td><a href="mailto:jsulliva@isbe.net">jsulliva@isbe.net</a></td>
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**Call Center Phone Number:**

217-557-6763 – *This number may be provided to candidates.*

**Licensure Officer Phone Number:**

217-xxx-xxxx – *This number is available exclusively to Licensure Officers and staff and should not be disseminated to candidates.*
ISBE Educator
Testing

ILTS
NES Gifted Education
EdTPA
ACT Plus Writing
SAT

Linda Jamali  ljamali@isbe.net
You may contact Linda for testing related
questions pertaining to ILTS tests, NES Gifted
Education Test, and the EdTPA

Pam Kellus  pkellus@isbe.net
You may contact Pam for questions regarding
receipt of ACT/SAT scores

Additional Testing Resources:
Evaluation Systems (ILTS)  800-239-8107
NES Gifted Education Test  800-778-5315
EdTPA  866-613-3278
ACT Helpline  319-337-1320
SAT Assistance  866-630-9305

September 3, 2014
Other Center for Educator Effectiveness Liaisons

Additional responsibilities of the center include renewal, registration, SSN changes, NBPTS and PERA.

Other responsibilities of the Center include renewal, registration, SSN changes, National Board for Professional Teaching Standards (NBPTS) and educator evaluation.

Vince Camille  vcamille@isbe.net
Performance Evaluation Reform Act

Debra Heckenkamp  dheckenk@isbe.net
Educator Renewal

Angela McDermott  amcdermo@isbe.net
National Board for Professional Teaching Standards (NBPTS)

Lori Norville  lnorvill@isbe.net
SSN changes, name changes, and license registration

Joy Taylor-Ankenbrandt  jtaylor@isbe.net
Administrator  Academy and SEPLB Agenda and Minutes
Center staff also support institutions in developing documents for program approval, special projects, Elementary/Middle Grade re-design, IPTS re-design, SEPLB, Annual Program Reports, and technical assistance with school code and rules.

Jennifer Gross     jgross@isbe.net
Annual Program Reports, HQT, and Principal Preparation
The main authority for licensure rules can be found in the Article 21B of the Illinois School Code.

Laws grant rulemaking authority to agencies. Each set of rules identifies the portions of the law from which authority is derived.
Illinois Administrative Rules

Rules Relevant to Licensure Include:

Part 25  Licensure

● Requirements for licensure
● Requirements for endorsements
● Illinois Licensure Testing System (ILTS)
● Accreditation and approval of preparation programs
● Clinical experiences
● Alternative licensure
Other Relevant Rules

- Part 20  (Standards for Endorsements in Elementary Education)
- Part 21  (Standards for Endorsements in the Middle Grades)
- Part 22 (Code of Ethics for Illinois Educators)
- Part 23 (Standards for School Support Personnel Endorsements)
- Part 24 (Standards for all Illinois Teachers)
- Part 26 (Standards for Endorsements in Early Childhood Education and Elementary Education)
- Part 27 (Standards for Endorsements in Specific Teaching Fields)
- Part 28 (Standards for Endorsements in Special Education)
- Part 29 (Standards for Administrative Endorsements)
- Part 30 (Programs for the Preparation of Principals in Illinois)
Agency Rules Coordinator

Questions about Illinois Administrative Rules should be sent to Shelley Helton.

- Shelley Helton  rules@isbe.net
Timeline for Rules to Become Effective

► Review by the Illinois State Educator Preparation and Licensure Board (SEPLB)
► Initial Review by the Illinois State Board of Education
► Publication of proposal in Illinois Register begins public comment period of at least 45 days
  ◆ Comments made by outside entities are considered “ex parte”.
► Public comment period ends
► Analysis of comments; ISBE adoption
► Review by Joint Committee on Administrative Rules (JCAR)
  ◆ Significant changes are rarely made at this point in the process.
► Filed with Illinois Secretary of State
  ◆ This is the point at which new rules become effective.

September 3, 2014
We recommend viewing the following ISBE rules websites on a monthly basis:

http://www.isbe.net/rules/archive/default.htm for Rules Currently in Effect—includes all rules applicable at a given point in time

http://www.isbe.net/rules/proposed/default.htm for Proposed Rules —everything in the process of being added, changed, or deleted at a given point in time

September 3, 2014
Changes to the rules website are made twice during the process of any rule making:

- After the State Board’s initial review of the proposed changes when the proposed amendments and a summary of the changes are posted on the website; and
- When the State Board adopts the rulemaking and a note is added to the proposed chart that indicates whether the proposed amendments were changed as a result of public comment and provides a link to the Board materials where the changes can be found.
What is the easiest way to track the progress of rulemaking?

- Visit the Board’s agenda each month. The agenda is posted at: www.isbe.net/board/default.htm
  - The agenda is generally posted one week prior to the Board meeting. To access the Board’s calendar, please visit: www.isbe.net/calendar/default.htm
  - Proposed rulemakings are listed on the agenda as either “initial” or “adoption”.

September 3, 2014
It is the responsibility of each Licensure Officer to:

- Keep abreast of potential changes to statutes and/or rules that affect licensure;
- Read all licensure-related statutes and rules;
- Understand how to implement the applicable statutes and rules;
- Inform institution staff about statutes and rules that will affect his/her programs;
- Inform candidates about new requirements; and
- Assist candidates in complying with statutes and rules.
Does a statutory change always require a revision to administrative rule?

- No. Rules are written only when it is necessary to expand on or amplify statutory requirements.
  - For example, if the statute is very specific and clear, administrative rules are not written. In such instances, institutions must implement the changes required under the law within the timelines specified in the particular statute.
Should institutions go ahead and implement new statutory requirements prior to rules being written?

- While it is not advisable for programs to implement proposed changes in rules before they become effective, it is prudent for Licensure Officers to review the changes in advance and during the rulemaking process to determine how the proposed changes will affect their institutions and programs.
- Being prepared beforehand will make it easier to implement any required changes and inform candidates of the new requirements in a timely manner.
What is the most efficient way for Licensure Officers to stay abreast of proposed legislation that may impact their work?

- We recommend the following:
  - Regular communication with your institution’s lobbyist concerning proposed legislation that would impact your preparation programs; and
  - Review the “Legislative Report” in ISBE Board notes to note legislation that has been introduced by a variety of entities.
To find a law, go to the Illinois General Assembly’s website at www.ilga.gov and select “Illinois Compiled Statutes”.

To find a rule of another State agency, go to the same website, www.ilga.gov, and select “Administrative Rules”.

To find a rule promulgated by ISBE, go to www.isbe.net/rules/default.htm and choose “Rules Currently in Effect”. Proposed changes to any of the State Board’s rules can be viewed by choosing the “Proposed Rules and Amendments” link on that page.
Please contact your ISBE liaisons when you need clarity on a particular topic related to licensure, testing, or preparation.

Visit the [www.ilga.gov](http://www.ilga.gov) website frequently to stay attuned to new legislation.

Visit the [www.isbe.net/rules](http://www.isbe.net/rules) webpage frequently to review new rules and note any proposed rules related to licensure or preparation that may affect your institution.

Exercise your right to make public comment during the comment period.
Three Types of Illinois Educator Licenses

1. Professional Educator License
2. Substitute Teacher License
3. Educator License with Stipulations

September 3, 2014
Three Types of Educator Licenses

- Professional Educator License (PEL)
- Substitute Teacher License
- Educator License with Stipulations (ELS)
  - Provisional Educator (ISBE)
  - Alternative Provisional Educator (IHE w/approved program)
  - Alternative Provisional Superintendent (IHE w/approved program)
  - Resident Teacher (IHE w/approved program)
  - Career and Technical Educator (ISBE)
  - Provisional Career and Technical Educator (ISBE)
  - Part-Time Provisional Career and Technical Educator (ISBE)
  - Transitional Bilingual Educator (ISBE)
  - Visiting International Educator (ISBE)
  - Paraprofessional Educator (ISBE)
Entitlement Requirements for the PEL

- Successfully completed an approved educator preparation program and are recommended for licensure by the Illinois institution offering the educator preparation program, including:
  - Coursework in the following areas: cross-categorical methods, reading methods and reading in the content area; and
  - Student teaching (teachers) or internship (administrative and school support personnel)
- Successfully completed all testing requirements.
- All professional education and content-area coursework required for issuance of an Illinois license, endorsement, or approval must have been passed with a grade of “C” or its equivalent. (C minus is not considered a “C”).
- Met all other criteria established by rule of the State Board of Education.
  - Licensure Officers must know the requirements—including the correct grade range—for each endorsement added via entitlement.
25.37 a) states that a candidate who wishes to add another content endorsement to teach in the grade levels currently authorized by the license shall meet the requirements of Section 25.100 specific to the content area of the endorsement sought and pass the content test required under 25.720.
Endorsements on the PEL for teachers

- Any candidate interested in adding an endorsement outside the grade range of his/her license should consult with an institution of higher education to determine which type of program must be completed (full or focused).
- Please refer to Illinois Administrative Rule 25.37 Acquisition of Subsequent Teaching Endorsements on a Professional Educator License.
A candidate who holds a professional educator license (PEL) and who wishes to obtain an endorsement for LBS II, reading specialist, school support personnel or administration shall complete a **full educator preparation program** approved by the SEPLB that consists of coursework and experiences that he or she must complete in order to meet the standards relative to the endorsement sought and passage of the applicable content-area test.

Institutions may also require an individual to complete a full program in any other endorsement areas they deem necessary.
An individual holds a PEL endorsed in early childhood education and wishes to add an elementary endorsement. She may be eligible to complete a focused program.

- The individual must submit his or her official transcripts and evidence of teaching experience to an Illinois institution of higher education operating an approved program that prepares candidates for the endorsement sought.
- An institution may compare the coursework and clinical experiences already completed by the applicant to the standards for the endorsement sought, and based on this comparison, may identify for the candidate a “focused program” consisting of coursework and experiences that he or she must complete in order to meet those standards.
Adding an Endorsement Outside of the Grade Range of the Original Endorsement—Focused Program

A focused program can only be offered if the institution offers a full program in the content area.

When completing a focused program, the institution shall ensure that the candidate has:

- Demonstrates a broad and deep knowledge of the subject matter;
- Develops the knowledge and skills that are necessary to work with student in the age and grade ranges encompassed by the endorsement sought; and
- Demonstrates knowledge about the pedagogical approaches that are suitable for that age group.
The institution may revise an individual’s focused program to include additional or fewer components as it may deem appropriate based upon the results of internal performance assessments that form part of the unit assessment system (see Section 25.140) or other assessments that are directly related to the standards for the endorsement sought.
Adding an Endorsement Outside of the Grade Range of the Original Endorsement—Focused Program

Each institution shall make available a description of the method to be used by the educational unit in assessing the degree to which the work previously completed by candidates for focused programs has addressed relevant standards and in identifying the coursework and experiences these candidates are required to complete in order to qualify for subsequent endorsements.

- An institution that uniformly requires all candidates seeking subsequent teaching endorsements to complete certain coursework or field experiences or to complete a full program without acknowledgement of prior courses or experiences, shall publish and make available a written statement to this effect, describing those requirements.
A candidate who completes a focused program shall be considered as having completed the institution’s approved program for the endorsement sought and shall be eligible to be recommended for the endorsement by entitlement, signifying that the candidate has met all applicable standards.
Endorsements on the PEL for teachers

- The PEL for teachers will be endorsed with specific content-area endorsements and grade levels in which the holder is eligible to teach.
  - A candidate may add a content-area endorsement at the same grade level by meeting the applicable requirements contained in 25.100 and passing the applicable content-area test (if any) as required under 25.720. There are two ways to apply for the endorsement:
    - Apply through ELIS for an evaluation to be completed by ISBE staff; or
    - The institution may recommend issuance of the endorsement. If this route is used, the endorsement will be automatically issued upon submission of the application and required fee through ELIS.
The PEL for Administrators will be endorsed for one or more of the following:

- Principal
- Superintendent
- Chief School Business Official
- Director of Special Education
The PEL for School Support Personnel will be endorsed for one or more of the following:

- School Psychologist
- School Social Worker
- School Counselor
- School Nurse
- Speech Language Pathologist (non-teaching)
Professional Educator License

- Illinois no longer issues leveled licenses such as initial, standard, or master.
- Educators achieving National Board for Professional Teaching Standards (NBPTS) will receive a designation noting such on their Professional Educator License (PEL).
  - A NCLB designation does not qualify the holder to teach that content-area; the individual must hold the applicable endorsement to teach the content-area.
- All PEL’s are valid for five years and require that the educator complete professional development requirements for renewal.
A Substitute Teaching License may be issued to qualified applicants for substitute teaching in all grades of the public schools, Pre K-Grade 12.

Substitute Teaching Licenses are not eligible for endorsements.

Substitute Teaching Licenses are valid for substitute teaching in every Illinois county.

Substitute licenses are issued by ISBE.
Substitute Teaching License

• Requirements:
  ○ Hold a bachelor’s degree or higher from a regionally accredited institution of higher education.
  ○ If an individual has had his or her Professional Educator License or Educator License with Stipulations suspended or revoked, or has not met renewal requirements for licensure, the individual is not eligible to obtain a Substitute Teaching License.
Validity of the Substitute Teaching License

- Valid for five years;
- No endorsements can be added to a Substitute license; and
- May be renewed if the individual has passed a test of basic skills which includes the TAP or the Workkeys assessment offered by ACT with at least the score identified by the State Board of Education.
  - The score may be no older than ten years at the time it is submitted to ISBE.
  - Individuals who also hold a valid PEL are not required to take a test of basic skills, nor are individuals who hold a valid ELS and were required to take the TAP for that license.
  - An individual who has passed a test of basic skills for the first Substitute Teaching License is not required to retake the test for future renewals.
  - A composite score of 22 on the ACT Plus Writing with a minimum writing score of 19 or a composite score of 1030 (critical reading + mathematics) on the SAT with a minimum writing score of 450 may be used in lieu of the TAP.
An educator who holds a Substitute License may also use the Workkeys assessment offered by ACT as a means to renew his/her Substitute License.

At this time, the passing scores for this assessment have not been determined.
There is no limit on the number of days that a teacher may teach in a single school district, provided that:

- No substitute teacher may teach longer than 90 school days for any one licensed teacher under contract in the same school year; and
- A substitute teacher who holds a Professional Educator License or an Educator License with Stipulations requiring a bachelor’s degree, may not teach for more than 120 school days for any one licensed teacher under contract for one school year.
An Educator License with Stipulations may be issued that is:

- Non-renewable; or
- Limits the license holder to one particular position; and/or
- Does not require completion of an approved educator program; or
- Any combination of these three items.
• A provisional educator endorsement in a specific content area may be added to this license by an applicant who holds the following:
  ○ a valid, comparable educator license from another State, U.S. territory or country,
  ○ a **minimum of 15 semester hours** in content coursework from another State, U.S. territory, or foreign country and who, at the time of applying for a Professional Educator License (PEL), does not meet the requirements, but does, at a minimum, meet both of the following:
    ▷ Holds the equivalent of a minimum of a Bachelor’s Degree, unless a Master’s Degree is required for the endorsement, from a **regionally accredited** college or university, or for individuals educated outside the U.S., the equivalent of a minimum of a bachelor’s degree issued in the U.S., unless a Master’s Degree is required for the endorsement.
    ▷ **Has passed the TAP and the applicable content-area test(s), as required.**
A provisional educator endorsement for principal may not be issued, nor may any person with a provisional educator endorsement serve as a principal in a public school in Illinois.

Out-of-state applicants will not receive a provisional educator endorsement if the person completed an alternative licensure program in another state unless the program has been determined to be equivalent to the Illinois program requirements.
A provisional educator endorsement is valid until June 30 immediately following 2 years of the license being issued, during which time any remaining testing and coursework deficiencies for the PEL must be met.

Failure to satisfy all stated deficiencies will mean that the individual is ineligible to receive a Professional Educator License at that time.

A provisional educator endorsement on an Educator License with Stipulations shall not be renewed.
An alternative provisional educator endorsement may be issued to an applicant, who at the time of applying for the endorsement, has completed all of the following:

- Graduated from a regionally accredited college or university with a minimum of a Bachelor’s Degree.
- Successfully completed the first phase of the alternative Educator License Program for Teachers.
- Passed the TAP and the applicable content-area test.
• Validity Period
  o Valid for two years of teaching and may be renewed for a third year if the holder meets the requirements. *(See 5/21 B-50 b) 4).*
This endorsement may only be issued to those who at the time of application have done all of the following:

- Graduated from a regionally accredited institution with a minimum of a Master’s Degree in a management field other than education.
- Been employed for a period of at least five years in a management position in a field other than education.
- Successfully completed the first phase of an alternative route to superintendent endorsement program.
- Passed the TAP and applicable content-area test(s).
An alternative provisional superintendent endorsement on an Educator License with Stipulations entitles the holder to serve only as a superintendent or assistant superintendent in a school district’s central office.

The license may be registered for two fiscal years (July 1-June 30 of the following year) in order to complete one full year of serving as a superintendent or assistant superintendent.
A resident teacher endorsement on an Educator License with Stipulations may be issued to an applicant who, at the time of application, has done all of the following:

- Graduated from a regionally accredited institution with a minimum of a Bachelor’s Degree.
- Enrolled in an approved Illinois Educator Preparation program.
- Passed the TAP and the applicable content-area test(s).
The resident teacher endorsement is valid for four years of teaching and cannot be renewed.

A resident teacher may teach only under the direction of a licensed teacher, who will act as the resident mentor teacher, and may not teach in place of a licensed teacher.

As of July 1, 2012, programs can no longer accept candidates into resident teacher programs and this endorsement will not be valid after June 30, 2017.
A career and technical educator endorsement may be issued on a Educator License with Stipulations to an applicant who has documented the following:

- A minimum of 60 semester hours of coursework from a regionally accredited institution of higher education;
- Passed a test of basic skills* (beginning January 1, 2015 must pass the TAP to renew the license instead of issue); and
- Accumulated a minimum of 2,000 hours of work experience in the last 10 years outside of education in each area to be taught.

The career and technical educator endorsement is valid until June 30 immediately following five years of the endorsement being issued. It can be renewed if all renewal requirements are met. For renewal years 2015, 2016, 2017 and 2018, the renewal requirements will be 120 professional development hours (pdh).

*Defined as the TAP, ACT Plus Writing or SAT
- A provisional career and technical educator endorsement may be issued to an applicant who has documented the following:
  - A minimum of 8,000 hours of work experience in the skill for which the applicant is seeking the endorsement; and
  - Written verification from the employing school board that no qualified teacher holding a Professional Educator License or an Educator License with Stipulations endorsed in career and technical education is available and that actual circumstances require issuance.
The endorsement is valid until June 30 immediately following five years of the endorsement being issued.

The endorsement may be renewed one time for five years if the individual passes a test of basic skills* and completes a minimum of 20 semester hours from a regionally accredited institution.

* Defined as the TAP, ACT Plus Writing or SAT
• The affected school district must state that they cannot find an appropriately licensed PEL or ELS is available to teach these courses.
• The applicant is required to document 8,000 of work experience in the content-area within the past 10 years.
• A part-time provisional career and technical educator may only teach two courses per semester.
Have had a teaching credential or equivalent issued by a foreign country, state, or territory within five years prior to the date of application for this credential; or

Hold a Bachelor’s Degree or higher from a regionally accredited institution of higher education in the U.S. or a degree from a university in a foreign country that ISBE has determined to be equivalent to a Bachelor’s Degree from a regionally accredited institution of higher learning in the United States.
A transitional bilingual educator endorsement on an Educator License with Stipulations may be issued to an applicant who provides evidence of meeting the following requirements per 25.90 and 25.95 of rules governing educator licensure:

- Possesses adequate speaking, reading, and writing ability in the language other than English in which transitional bilingual education is offered. This may be fulfilled by:
  - Graduating from an institution where the medium of instruction was the target language; or
  - Successfully passing the required target language proficiency (TLP) test. (If a TLP test is not available, but a foreign language test is available, the foreign language test may be used for this purpose.)

- Has the ability to successfully communicate in English. This may be fulfilled by:
  - Graduating from an institution where the medium of instruction was English; or
  - Successfully passing the English Language Proficiency Test.
This endorsement is valid Pre K-Grade 12 and is valid until June 30 immediately following five years of the endorsement being issued.

This endorsement shall not be renewed.
Individuals holding a transitional bilingual endorsement may also apply for a language endorsement on an Educator License with Stipulations if he/she meets the following requirements:

- Passed the appropriate foreign language test; AND
- Passed the TAP.

The educator will be qualified to teach the foreign language in Pre K- Grade 12.

The language endorsement is valid for the same validity period as the transitional bilingual endorsement on an Educator License with Stipulations and shall not be renewed.
Can the 18 semester hour ESL/Bilingual endorsement be added to a Transitional Bilingual Endorsement on an Educator License with Stipulations (ELS)?

- No. The ESL/Bilingual endorsements may only be added to a Professional Educator License (PEL) or an (ELS) endorsed as Provisional Educator.
  - We will cover ESL/Bilingual endorsements in Webinar 5.
A visiting international educator endorsement on an Educator License with Stipulations may be issued to an individual who is being recruited by a particular school district that conducts formal recruitment programs outside the U.S. to secure the services of qualified teachers who meets all of the following requirements per 25.92:

- Holds the equivalent of a minimum of a Bachelor’s Degree issued in the U.S.
- Has been prepared as a teacher at the grade level for which he/she will be assigned.
- Has adequate content knowledge in the subject area to be taught.
- Has an adequate command of the English language*.
*A representative of the school district who has been trained by ISBE shall:

- Administer the Nelson-Denny Reading Test to evaluate the candidate’s English language vocabulary and reading comprehension with a grade of 10.7 of higher; and
- Administer the Oral Proficiency Interview using the ACTFL rating system. The English language proficiency rating must a 2+ or higher.
An individual holding an Educator License with Stipulations endorsed as a Visiting International Educator shall receive endorsements in all of the following:

- Content-area major/grade levels;
- Bilingual education (medium of instruction of the university from which the educator graduated); and
- Foreign language (medium of instruction of the university from which the educator graduated).
The visiting international educator endorsement is valid for three years and shall not be renewed.
A paraprofessional educator endorsement on a Educator License with Stipulations may be issued to an applicant who holds a high school diploma or its equivalent and who holds one of the following:

- An associate’s degree; **or**
- A minimum of 60 semester hours of credit from a regionally accredited institution of higher education; **or**
- Has passed a test of basic skills (defined as the ACT Workkeys or the ETS Parapro in Illinois Administrative Rules 25.510).
The paraprofessional endorsement is valid until June 30 immediately following 5 years of the endorsement being issued.

The paraprofessional endorsement may be renewed through ELIS and payment of the applicable fee.

An individual who holds only a paraprofessional endorsement is not subject to professional development requirements in order to renew the endorsement.
Illinois is a Member of the National Association of State Directors of Education and Certification (NASDTEC)

- NASDTEC is the organization that represents professional standards boards and commissions and state departments of education in all 50 states, the District of Columbia, the Department of Defense Education Activity, the U.S. Territories, Alberta, British Columbia, and Ontario that are responsible for the preparation, licensure, and discipline of educational personnel. Associate members include other Canadian provinces, institutions of higher education, and representatives of other constituent groups with an interest in the preparation, continuing development, and certification of educational personnel.
The purpose of this Association, which was founded in 1928, is to exercise leadership in matters related to the preparation and certification of professional school personnel.

- **NASDTEC promotes:**
  - High standards for educators
  - Teacher mobility across state lines
  - Comprehensive personnel screening
  - Clearinghouse on teacher discipline

Please visit [http://www.nasdtec.net/](http://www.nasdtec.net/) for more information. Associate memberships are available to faculty at institutions of higher education.
NASDTEC Membership Resources

- Interstate Agreement
- Knowledge Base
  - Licensure requirements of each jurisdiction
- Clearinghouse
  - Educators who have had a certificate or license revoked, suspended, or denied are included in the Clearinghouse
The NASDTEC Alert is a red bar directly above an individual’s personal information in ELIS.

If there is a NASDTEC alert on an individual’s ELIS account, ISBE must review the file and licensure may be denied. NASDTEC Alerts are shared with all jurisdictions.
Conclusion

- Thank you for attending this webinar!
- Next week we will cover information pertaining to the Illinois Licensure Testing System, the NES Gifted Education Test, and the edTPA.
- Again, please send any questions to Linda Jamali in advance of the webinar or within 24 hours after the webinar. If we receive your questions 48 hours prior to the webinar, we may be able to address your questions during the webinar. If not, we will address your questions in the Q and A document.
- We will post the webinar approximately one week after the original presentation. Please look for it at: http://www.isbe.net/certification/html/webinar_archive.htm.
- The Q and A document will be sent to Licensure Officers approximately two weeks following the applicable webinar.