

ANALYZING AND RECORDING INFORMATION

(To be used in conjunction with the assessment developed for Standard 5A.G and 5C.G)

Performance Standard 5B.G

Each student will research and analyze information from primary and secondary print and non-print sources, discriminate between relevant and irrelevant information, organize information, record sources and develop a bibliography and sources cited page. Each student will develop an outline using relevant collected data accordingly:

- *Developing the outline:* analyze main ideas and supporting details; organize information from note cards to develop an outline; use correct format for an outline.
- *Developing the bibliography:* record required bibliographic information (e.g., title, author, source type, and copyright); demonstrate use of appropriate bibliographic style.

Procedures

1. ***In order to analyze and evaluate information acquired from various sources (5B)***, students should experience sufficient learning opportunities to develop the following:
 - Analyze information from primary and secondary print and non-print sources.
 - Develop a bibliography from identified and evaluated information.
 - Cite the source(s) of all direct quotations.
 - Cite source(s) of all paraphrased and summarized information.
 - Recognize how to develop a source(s) cited page.
2. Have students review and discuss the assessment task and how the rubric will be used to evaluate their work.
3. The student should be familiar with analyzing and evaluating the relevance of information to a subject.
4. The student should be familiar with organizing material collected into main topics with supporting detail (i.e., outline).
5. The student should have prior knowledge of how to develop an outline, bibliography, and sources cited page.
6. The student will develop an appropriate bibliography.
7. The student will analyze and evaluate the information to organize his/her data into main topics with supporting details to develop an outline.
8. Students will organize bibliographic information into a bibliography/sources cited. (Note: This information will be used to write a multi-paragraphed research report in assessment 5C.G.)
9. Evaluate each student's performance using the rubric. Add each student's scores to determine the performance level.

Examples of Student Work follow

Time Requirements

- Two to three class periods

Resources

- Writing materials
- Research sources
- Technology for research (if available)
- Note cards or other teacher selected method for recording research information
- Copies of this assignment
- Analyzing and Recording Information Rubric

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NAME _____ DATE _____

- Exceeds 7 - 8 total points
- Meets 5 - 6 total points
- Approaches 3 - 4 total points
- Begins 2 total points

	Outline	Bibliography
4	<ul style="list-style-type: none"> • Consistently analyzes main ideas and supporting details. • Consistently organizes information from note cards to develop an outline. • Consistently uses correct format for an outline. 	<ul style="list-style-type: none"> • Consistently records required bibliographic information (e.g., title, author, source type, and copyright). • Consistently demonstrates use of appropriate bibliographic style.
3	<ul style="list-style-type: none"> • Usually analyzes main ideas and supporting details. • Usually organizes information from note cards to develop an outline. • Usually uses correct format for an outline. 	<ul style="list-style-type: none"> • Usually records required bibliographic information (e.g., title, author, source type, and copyright). • Usually demonstrates use of appropriate bibliographic style.
2	<ul style="list-style-type: none"> • Occasionally analyzes main ideas and supporting details. • Occasionally organizes information from note cards to develop an outline. • Occasionally uses correct format for an outline. 	<ul style="list-style-type: none"> • Occasionally records required bibliographic information (e.g., title, author, source type, and copyright). • Occasionally demonstrates use of appropriate bibliographic style..
1	<ul style="list-style-type: none"> • Seldom/never analyzes main ideas and supporting details. • Seldom/never organizes information from note cards to develop an outline. • Seldom/never uses correct format for an outline. 	<ul style="list-style-type: none"> • Seldom/never records required bibliographic information (e.g., title, author, source type, and copyright). • Seldom/never demonstrates use of appropriate bibliographic style.
Score		