

ILLINOIS STATE TEACHER CERTIFICATION BOARD

**Illinois State Board of Education
State Board Room, Fourth Floor**

Friday, April 4, 2008

Business Meeting

MINUTES

Call to Order / Roll Call:

Dr. Linda Tomlinson, Assistant Superintendent, called the Illinois State Teacher Certification Board meeting to order at 9:00 a.m. Mr. Richard Ammentorp, Chair of the Facilitation Committee, Illinois State Teacher Certification Board, was asked to call the roll. A quorum was present.

Members Present:

Dr. Linda Tomlinson, Assistant Superintendent (Representing Chairman Koch)

Muhammad Abdullah	Eric Brown	Ascencion Juarez
Denise Albrecht	Deborah Curtis	Elliott Lessen
Richard Ammentorp	Lawer Dixon, Jr.	Linda Pellegrini
Carol Auer	Nina Dorsch	Tamara Smith
Sheila Bowens	Allen Ellington	
Stephen Breese	Lindy Greenlee	

Members Absent:

Mr. Patrick Murphy, Secretary

Caryn Block
Sr. Colleen McNicholas
Janet Pierce-Ritter

Others Present:

Lydia Bullock	Mitch Hopper	Greg Schrader
Joe Cipfl	Linda Jamali	Daniel Shannon
Jim Cook	Linda Kolbusz-Kosan	John Silvestro
Ellen Crowe	Deborah Meisner-Bertauski	Tim Stoelinga
Sean Denney	Kris Monroe	Joy Taylor-Ankenbrandt
Laurel Gibler	Melissa Phillips	Lisa Vahey
Colleen Herald	David Schachtsiek	

Approval of Meeting Minutes:

The minutes of the February 29, 2008, Illinois State Teacher Certification Board business meeting was presented for consideration. Stephen Breese moved the February 29, 2008 minutes be approved. Tamara Smith seconded the motion. Linda Tomlinson called for discussion.

Elliott Lessen raised a question with regard to the section of the minutes where Denise Albrecht asked for clarification regarding “tabling a program proposal” versus “denial of a program proposal”. Certification Board members shared that it was their understanding that “tabling” means there is minor tweaking to be made to a program proposal, and “denying” means the higher education institution needs to totally revamp their program proposal and submit a new program proposal if they wish to do so. Carol Auer supported Dr. Lessen in asking that this item be placed on the next agenda for the State Teacher Certification Board to discuss.

The motion passed by unanimous vote.

Public Participation:

None.

Facilitation Committee’s Report:

Richard Ammentorp, Chair of the Facilitation Committee, reported the Facilitation Committee met today at 8:00 a.m. There are no changes to the agenda.

Illinois Certification Testing System: An Overview

Linda Jamali, Division Administrator, Educator Certification Division, introduced Dr. John R. Silvestro, Senior Area Director, Evaluation Systems Group of Pearson. Ms. Jamali also introduced Laurel Gibler, Principal Consultant, Educator Certification Division.

Dr. Silvestro provided a presentation on the Illinois Certification Testing System. Key points of the presentation follow:

- Background and Overview of Illinois Certification Testing System
- Test Development Process
- Test Administrations
- Test Scoring and Score Reporting
- Illinois Educational Leadership Task Force and Principal Test
- Computer-Based Testing

- Development of an Annual Institutional Summary Report

Several Certification Board members asked questions pertaining to the offering of tests online. They also inquired about the immediate release of multiple choice scores for the online Basic Skills test instead of the release of scores three weeks after the test administration.

Item(s) for Immediate Action:

New Program Proposal Recommendation(s)

University of Chicago – Secondary Mathematics and Science/Biology

Nina Dorsch moved to remove the University of Chicago Secondary Mathematics and Science/Biology program from the table. Allen Ellington seconded the motion. Linda Tomlinson called for discussion. The motion passed with one abstention.

The following representatives were introduced from the University of Chicago: Dr. Daniel Shannon, Dean, Graham School of General Studies, University of Chicago Education Unit; and Mr. Timothy Stoelinga, Secondary Math/Science Education Consultant (Working through the University of Chicago Center for Urban School Improvement).

University representatives provided Certification Board members with a new cover page of the program proposal. Daniel Shannon explained that in response to comments from the last meeting of the State Teacher Certification Board, the word “optional” was removed from the cover page with reference to the middle school endorsement. The middle school endorsement is now required.

Timothy Stoelinga stated that revisions were made to the program proposal in accordance with each of the following State Teacher Certification Board recommendations: (1) include the theoretical basis of the education unit’s conceptual framework within the proposal and explain more fully the overall connection of the program to the vision, philosophy and goals of the education unit; (2) represent the program’s alignment to the performance outcomes and dispositions in the conceptual framework more clearly; and (3) provide the middle school endorsement for all candidates in the program, and ensure that coursework and clinical experiences properly prepare candidates for teaching in the middle grades.

After questions and discussion, Nina Dorsch moved that the State Teacher Certification Board recommend to the State Board of Education provisional approval of the University of Chicago Secondary Mathematics and Science/Biology program, thereby authorizing the educational unit to conduct the program and to recommend candidates

for certification by entitlement until the time of the institution's next scheduled Accreditation Review [Section 25.145 (d) (1)]. Carol Auer seconded the motion. Linda Tomlinson called for discussion.

Several members of the Certification Board indicated that they had difficulty seeing in the proposal how the philosophy of middle level and the elements of good middle level education are being addressed. After further discussion, there were concerns regarding the explicit way in which candidates will know that middle level education and the conceptual framework are present in a purposeful manner – the connections are not clear.

The motion passed with eight aye votes, seven nay votes; and one abstention.

Daniel Shannon added that in response to the concerns regarding middle school and conceptual framework the questions raised will be addressed and integrated in a manner which will be obvious at the time the accreditation review occurs that the university has responded to concerns.

McKendree University – School Counselor

The following representatives were introduced from McKendree University: Dr. Joe Cipfl, Administrative Director of Graduate Studies and Interim Chair of the School of Education; and Dr. Jim Cook, Assistant Professor and Director, Professional Counseling Program.

Nina Dorsch asked that university representatives identify the elements of the unit's conceptual framework. Jim Cook indicated that staff had conceptualized the McKendree University mission statement and the unit's conceptual framework are the same.

Carol Auer shared concerns with regard to the rubric (p. 31 of proposal).

Nina Dorsch asked university staff to explain how the areas specified in the rules dealing with the school counselor are included within the courses listed on page 9 of the proposal.

Elliott Lessen asked for clarification regarding future accreditation from the Council for Accreditation of Counseling and Related Education Programs (CACREP). Dr. Lessen explained that assessment matrices will indicate what is reflected in the courses that will be used to assess the standards throughout so at the inception of the program both the program and the candidates know the expectations. He further shared that he is concerned with the lack of specificity regarding the assessment activities, identification of the key assessments and the multiple measures used from the matrices.

Nina Dorsch moved that the State Teacher Certification Board recommend that the State Board of Education deny approval of the McKendree University School Counselor program, thereby prohibiting the conduct of the program [Section 25.145 (d) (2)]. Deborah Curtis seconded the motion. Linda Tomlinson called for discussion.

Carol Auer asked for clarification of the motion. What does denying approval of the program mean for McKendree University and future candidates of the program?

Dr. Tomlinson stated that McKendree University would go back and revamp the program proposal with the issues/concerns raised from the Certification Board members. The program proposal then would come back to the Certification Board for future action (no specific timetable). There would be a new program proposal submitted for review – the “denied” program proposal would not be used for comparison.

The motion passed with two abstentions.

Certification Board members specified the following areas of concern:

- Identification of the conceptual framework for the unit
- Identification of how the standards are aligned to the conceptual framework
- Identification of how the dispositions are aligned to the conceptual framework
- Assessment matrices (explain how the candidates are going to be assessed throughout the program on the standards)
- Identification of the multiple measures of assessment
- Capacity / Faculty (list the qualifications)

Quincy University – Alternative Certification Program Providing a Type 03, 09, 10 Certificate

Allen Ellington moved to remove the Quincy University Alternative Certification Program Providing a Type 03, 09, 10 Certificate from the table. Elliott Lessen seconded the motion. Linda Tomlinson called for discussion. The motion passed with one abstention.

The following representatives were introduced from Quincy University: Dr. Ellen Crowe, Dean, School of Education; Dr. David Schachtsiek, Interim President and Vice President for Academic Affairs; and Dr. Greg Schrader, President, National Teacher Education Center (NTEC).

Linda Tomlinson clarified that Quincy University withdrew some of the original areas of secondary programs. The programs of the Alternative Certification program being brought forward for approval include: elementary, elementary with bilingual, secondary math and science, and special education.

Ellen Crowe explained that the points elaborated in the “clarification document” are to answer questions raised by the Certification Board at their last meeting. The following areas include:

- Update coursework charts
- Clarification of all staffing concerns including the role of the director
- Information regarding how future content areas might be connected
- Clarification of the role of NTEC

After discussion, Allen Ellington moved that the State Teacher Certification Board recommend to the State Board of Education provisional approval of the Quincy University Alternative Certification Program Providing a Type 03, 09, 10 Certificate, thereby authorizing the educational unit to conduct the program and to recommend candidates for certification by entitlement until the time of the institution’s next scheduled Accreditation Review [Section 25.145 (d) (1)]. Denise Albrecht seconded the motion. Linda Tomlinson called for discussion. The motion passed with one abstention.

Rules Related to Certification

Linda Tomlinson indicated that there are no rules related to certification at this time.

Proposals for Activities that Meet Requirements for Standard Certificate Eligibility

Nina Dorsch moved that the revised list of “Proposals for Activities that Meet Requirements for Standard Certificate Eligibility” dated March 21, 2008, be approved. Deborah Curtis seconded the motion. Linda Tomlinson called for discussion. The motion passed by unanimous vote. (See Attachment)

Renewal of Standard / Master Certificates (Group B List)

Linda Tomlinson reported there are no non-renewals on the Group B List at this time.

Illinois State Teacher Certification Board 2009 Meeting Schedule

Certification Board members were provided with a tentative 2009 calendar for the State Teacher Certification Board. Board members were asked to review the document along with their calendars. State Board of Education staff will check to find out when the State Board of Education 2009 meetings are scheduled. This item will be an action item at the next meeting of the Certification Board.

Item(s) for Information:

Mentoring Programs and Standards

Linda Tomlinson shared that 31 school districts and regional offices of education were selected to receive grant funds for the FY 08 Beginning Teacher Induction Initiative.

The following persons were introduced: Lisa Vahey, Director, Chicago New Teacher Center; and Linda Kolbusz-Kosan, Statewide Coordinator for Beginning Teacher Induction Pilots, Illinois New Teacher Collaborative. Ms. Vahey and Ms. Linda Kolbusz-Kosan provided an overview of the Induction and Mentoring Pilots as well as the work of the Illinois Induction Policy Team.

With regard to the 31 pilot sites, they represent a variety of characteristics / demographics. A variety of approaches are used as each funded project incorporates mentoring, formative assessment with new teachers, and intensive professional development for the participants based, at least in part, upon individual induction plans. All teachers served with grant funds are new to the profession and are in their first or second year of teaching. Programs vary in their delivery of professional development and their induction and mentoring models.

Illinois School Leader Task Force

Deborah Meisner-Bertauski, Associate Director of Academic Affairs, Illinois Board of Higher Education, was introduced to provide an overview of the Illinois School Leader Task Force.

The Illinois School Leader Task Force submitted their report to the Illinois General Assembly in February 2008. The Task Force was formed in response to House Joint Resolution HJ0066. Ms. Meisner-Bertauski also shared that the work of the Task Force was built on the August 2006 report of the Commission on School Leader Preparation entitled *School Leader Preparation: A Blueprint for Change*.

Ms. Meisner-Bertauski explained that the Task Force felt that three primary instruments were needed to be understood as components in a systemic approach to achieving high quality support for the career development of school leaders: (1) state policies; (2) formal partnerships; and (3) refocused principal preparation programs. Each of the recommendations of the Task Force was discussed in detail.

It was noted that a conference to discuss the Task Force recommendations is scheduled May 29 – 30, 2008.

General Administrative Endorsements Issued by Institution

A handout listing the *General Administrative Endorsements Issued by Institution (February 2008)* was shared. Linda Tomlinson indicated that the Certification Board may wish to require that this type of information be shared on a regular basis. Deborah Curtis and other Certification Board members shared their concerns and agreed that this type of information should be shared with the Certification Board regularly.

Renewal of Standard / Master Certificates (Report – Group A List)

Richard Ammentorp reported that there were 178 recommendations for Standard / Master Certificates renewed in Group A for the period of February 26, 2008 through March 31, 2008.

Moving from Initial to Standard Certificate

Richard Ammentorp reported that there were 126 recommendations for Initial Certificates moving to Standard Certificates for the period of February 26, 2008 through March 31, 2008.

Secretary's Report:

Linda Tomlinson announced that the Educator Certification Division is processing most applications within a 60 day time frame.

It was shared that the following members of the State Teacher Certification have terms expiring June 30, 2008.

Nina Dorsch	IACTE	Appointed 7/1/2005	Second Term*
Allen Ellington	IPA	Appointed 7/1/2005	First Term
Lindy Greenlee	IEA	Appointed 7/1/2005	First Term
Ascencion Juarez	CPS	Appointed 7/1/2005	Second Term
<i>Note: Ascencion Completing Second Term of Barbara Eason-Watkins</i>			
Elliott Lessen	IACTE	Appointed 7/1/2005	Second Term*
Sr. Colleen McNicholas	IACTE	Appointed 7/1/2005	First Term
Linda Pellegrini	IFT	Appointed 7/1/2005	Second Term
<i>Note: Linda Completing Second Term of William Briggs</i>			

* Cannot Serve an Additional Term

Letters to organizations were sent March 20, 2008.

Richard Ammentorp reported the following:

Notification: Revocation of Certificates by State Superintendent

- **Matthew R. Gale** – Initial Elementary Certificate #1930172; Initial Secondary Certificate #1930173
- **Laurie Humann** – Initial Elementary Certificate #2205267; Initial Secondary Certificate #2205268; Teacher's Aide Approval
- **Anthony D. Osing** – Standard Elementary Certificate #2006297
- **Laurie E. Sieradzki** – Initial Special Teaching Certificate #2128581

Adjournment:

With no further business, Nina Dorsch moved that the State Teacher Certification Board meeting adjourn. Carol Auer seconded the motion. Linda Tomlinson called for discussion. The motion passed by unanimous vote. The State Teacher Certification Board meeting adjourned at 1:50 p.m.

APPROVED

Chairman

Secretary

ATTACHMENT

Proposals for “Induction and Mentoring Programs” to Meet Requirements for the Standard Certificate

**Recommended for Approval by
State Board of Education Staff**

April 2008

School / County

Brown County School District, Brown County
Rantoul Township High School, Champaign County
Ridgeland School District 122, Cook County
Quincy School District 172, Adams County
Yorkville District 115, Kendall County