

ILLINOIS STATE TEACHER CERTIFICATION BOARD

**Illinois State Board of Education
State Board Room, Fourth Floor**

Thursday, December 4, 2008

Institution Unit Accreditation and Program Approval

Meeting Summary

Call to Order / Roll Call:

Dr. Linda Tomlinson, Chair Designee, called the Illinois State Teacher Certification Board meeting to order at 8:37 a.m. Mr. Patrick Murphy, Secretary, Illinois State Teacher Certification Board, was asked to call the roll. A quorum was present.

Members Present:

Dr. Linda Tomlinson, Chair Designee (Representing Chairman Koch)
Mr. Patrick Murphy, Secretary

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|-------------------|------------------|------------------------|
| Muhammad Abdullah | Stephen Breese | Sr. Colleen McNicholas |
| Denise Albrecht | Eric Brown | Linda Pellegrini |
| Richard Ammentorp | Deborah Curtis | Janet Pierce-Ritter |
| Carol Auer | Lawer Dixon, Jr. | Tamara Smith |
| Sheila Bowens | Ascencion Juarez | |
| Douglas Bower | Vickie Mahrt | |

Members Absent:

| | | |
|-------------|-----------------|------------------|
| Caryn Block | Allen Ellington | Cynthia Shanahan |
|-------------|-----------------|------------------|

Others Present:

| | | |
|-----------------|-----------------|------------------------|
| Lydia Bullock | Phyliss Jones | Ron Ramer |
| Ellen Crowe | Diane Lacopo | David Schachtsiek |
| John Gambro (*) | Gillian McNamee | Joy Taylor-Ankenbrandt |
| Mitch Hopper | Sandy Prolman | Dennis Williams |

Note:

(*) Participated via teleconference.

State Teacher Certification Board Audit Committee

Phyliss Jones, Principal Consultant, Educator and School Development Division, provided the State Teacher Certification Board members with a brief review of the decision-making process and overall procedural process for the accreditation and program approval of higher education institutions.

Sr. Colleen McNicholas volunteered to serve as Facilitator of the Audit Committee. Deborah Curtis volunteered to serve as Recorder.

The Certification Board proceeded with the work before them. The institution unit accreditation and program approval recommendations of the following institutions were reviewed and discussed:

Continuing Institutional Accreditations and Program Approvals

- Aurora University
- Erikson Institute
- Quincy University
- Trinity Christian College
- University of St. Francis

The following new program proposal recommendation was also reviewed and discussed:

New Program Proposal

- Loyola University Chicago
 - Learning Behavior Specialist II

The Audit Committee adjourned at 11:30 a.m.

ILLINOIS STATE TEACHER CERTIFICATION BOARD

**Illinois State Board of Education
State Board Room, Fourth Floor**

Friday, December 5, 2008

Business Meeting

MINUTES

Call to Order / Roll Call:

Dr. Linda Tomlinson, Chair Designee, called the Illinois State Teacher Certification Board meeting to order at 9:09 a.m. Mr. Patrick Murphy, Secretary, Illinois State Teacher Certification Board, was asked to call the roll. A quorum was present.

Members Present:

Dr. Linda Tomlinson, Chair Designee (Representing Chairman Koch)
Mr. Patrick Murphy, Secretary

Muhammad Abdullah
Denise Albrecht
Richard Ammentorp
Carol Auer
Sheila Bowens
Douglas Bower

Stephen Breese
Eric Brown
Deborah Curtis
Lawer Dixon, Jr.
Ascencion Juarez
Vickie Mahrt

Sr. Colleen McNicholas
Linda Pellegrini
Janet Pierce-Ritter
Cynthia Shanahan
Tamara Smith

Members Absent:

Caryn Block
Allen Ellington

Others Present:

Hank Bohanon
Lydia Bullock
Ellen Crowe
Laurel Gibler
Mitch Hopper
Linda Jamali
Diane Lacopo

Rhoda Mattson
Joy Meyer
Daryl Morrison
Sandy Prolman
Ron Ramer
Dale Ritzel
Liz Rudenga

Nancy Slattery
Lynn Steffen
Joy Taylor-Ankenbrandt
Kimberly Thier
Lisa Vahey
Sue Walter
Dennis Williams

Approval of Meeting Minutes:

The minutes of the November 7, 2008, Illinois State Teacher Certification Board meeting were presented for consideration. Carol Auer moved the November 7, 2008 minutes be approved. Tamara Smith seconded the motion. Linda Tomlinson called for discussion. The motion passed by unanimous vote.

Public Participation:

None.

Facilitation Committee’s Report:

Sr. Colleen McNicholas, Chair of the Facilitation Committee, reported the Facilitation Committee met immediately following the Audit Committee held on Thursday, December 4, 2008. The only minor change to the agenda is revising “Item E4 – Rules Related to Certification”. No action will be taken on this item; it will be for discussion only.

Item(s) for Immediate Action:

Continuing Institutional Accreditation and Program Approval Recommendations –

Special Note:

This note applies to this section of the minutes only. After motions were made for each of the higher education institutions, the following motion was made and approved.

Sr. Colleen McNicholas moved to withdraw the original motions for the continuing institutional accreditation and program approval. Richard Ammentorp seconded the motion. Linda Tomlinson called for discussion. The motion passed by unanimous vote.

Below each institution of higher education name you will find the motion that was withdrawn followed by the final approved motion.

Aurora University

Withdrawn Motion

Sr. Colleen McNicholas moved that the State Teacher Certification Board recommend to the State Board of Education that Aurora University be assigned Continuing Accreditation with the following programs:

Full Accreditation
School Social Worker

National Recognition with Conditions

General Administrative – Principal
Superintendent
Elementary Education
English Language Arts
Mathematics
Reading Specialist

Not Recognized

Physical Education
Science – Biology
Social Science – History

And, recommend an 18-month period be given to Aurora University during which no new candidates shall be enrolled for those programs that are not nationally recognized.

Richard Ammentorp seconded the motion. Linda Tomlinson called for discussion. The motion passed by unanimous vote.

Final Approved Motion(s)

Unit Accreditation

Sr. Colleen McNicholas moved that the State Teacher Certification Board recommend to the State Board of Education that Aurora University be assigned Continuing Accreditation based on the Board's review of the documentation provided in the ISBE team report and institutional response [Section 25.125 (j) (1)]. Richard Ammentorp seconded the motion. Linda Tomlinson called for discussion. The motion passed by unanimous vote.

Program Approval (***See Amended Approved Motion Below***)

Sr. Colleen McNicholas moved that the State Teacher Certification Board recommend to the State Board of Education approval of the following programs at Aurora University [Section 25.127 (j) (1) (A)]:

National Recognition with Conditions

General Administrative – Principal
English Language Arts
Mathematics
Reading Specialist

Full Accreditation

School Social Worker

National Recognition

Superintendent
Elementary Education

Probation

Social Science – History
Science – Biology

Physical Education

And, recommend that an 18-month period during which no candidates shall be enrolled.

Richard Ammentorp seconded the motion. Linda Tomlinson called for discussion. The motion passed by unanimous vote.

Sr. Colleen McNicholas moved to amend the motion for Aurora University to reflect approval of the programs that had national recognition with conditions. Richard Ammentorp seconded the motion. Linda Tomlinson called for discussion. The motion passed by unanimous vote.

Amended Approved Motion:

Sr. Colleen McNicholas moved that the State Teacher Certification Board recommend to the State Board of Education approval of the following programs at Aurora University [Section 25.127 (j) (1) (A)]:

General Administrative – Principal
English Language Arts
Mathematics
Reading Specialist
School Social Worker
Superintendent
Elementary Education

Further, Sr. Colleen McNicholas also moved that the State Teacher Certification Board recommend to the State Board of Education probation for the following programs at Aurora University and recommend an 18-month period during which no new candidates shall be enrolled [Section 25.127 (j) (2)]:

Social Science – History
Science – Biology
Physical Education

Richard Ammentorp seconded the motion. Linda Tomlinson called for discussion. The motion passed by unanimous vote.

Erikson Institute

Withdrawn Motion

Sr. Colleen McNicholas moved that the State Teacher Certification Board recommend to the State Board of Education that Erikson Institute be assigned Continuing Accreditation with Conditions of the educational unit and full approval of the Early Childhood program. Richard Ammentorp seconded the motion. Linda Tomlinson called for discussion. The motion passed with two abstentions.

Final Approved Motion(s)

Unit Accreditation

Sr. Colleen McNicholas moved that the State Teacher Certification Board recommend to the State Board of Education that Erikson Institute be assigned Continuing Accreditation based on the Board's review of the documentation provided in the ISBE team report and institutional response [Section 25.125 (j) (1)]. Richard Ammentorp seconded the motion. Linda Tomlinson called for discussion. The motion passed with two abstentions.

Program Approval

Sr. Colleen McNicholas moved that the State Teacher Certification Board recommend to the State Board of Education approval of the following program at Erikson Institute [Section 25.127 (j) (1) (A)]:

- Early Childhood Education

Richard Ammentorp seconded the motion. Linda Tomlinson called for discussion. The motion passed with two abstentions.

Quincy University

Withdrawn Motion

Sr. Colleen McNicholas moved that the State Teacher Certification Board recommend to the State Board of Education that Quincy University be assigned Accreditation with Conditions for the Education Unit with the following programs approved:

General Administrative – Principal
Elementary Education
English Language Arts
Mathematics
Music Education
Physical Education
School Counselor
Science – Biology
Social Science – History
LBS I
Visual Arts

Final Approved Motion(s)

Unit Accreditation

Sr. Colleen McNicholas moved that the State Teacher Certification Board recommend to the State Board of Education that Quincy University be assigned Accreditation with Conditions. The conditions require the institution to submit written response to the unmet Standard within 6 months. This recommendation is based on the Board's review of the documentation provided in the ISBE team report, institutional response and team chair's response to the rejoinder [Section 25.125 (j) (2) (A)]. Richard Ammentorp seconded the motion. Linda Tomlinson called for discussion. The motion passed with one abstention.

Program Approval

Sr. Colleen McNicholas moved that the State Teacher Certification Board recommend to the State Board of Education continuing approval of the following programs at Quincy University [Section 25.127 (j) (1) (A)]:

- General Administrative – Principal
- Elementary Education
- English Language Arts
- Mathematics
- Music Education
- Physical Education
- School Counselor
- Science – Biology
- Social Science – History
- LBS I
- Visual Arts

Richard Ammentorp seconded the motion. Linda Tomlinson called for discussion. The motion passed with one abstention.

Trinity Christian College

Withdrawn Motion

Deborah Curtis moved that the State Teacher Certification Board recommend to the State Board of Education that Trinity Christian College be assigned Continuing Accreditation based on the Board's review of the documentation provided in the ISBE team report and institutional response with the following programs approved:

- Business Education
- Elementary Education
- English Language Arts
- Foreign Language – Spanish
- Mathematics
- Music Education
- Physical Education
- Science – Biology
- Science – Chemistry
- Social Science – History
- LBS I
- Visual Arts

Eric Brown seconded the motion. Linda Tomlinson called for discussion. The motion passed with two abstentions.

Final Approved Motion(s)

Unit Accreditation

Deborah Curtis moved that the State Teacher Certification Board recommend to the State Board of Education that Trinity Christian College be assigned Continuing Accreditation based on the Board's review of the documentation provided in the ISBE team report and institutional response [Section 25.125 (j) (1)]. Eric Brown seconded the motion. Linda Tomlinson called for discussion. The motion passed with two abstentions.

Program Approval

Deborah Curtis moved that the State Teacher Certification Board recommend to the State Board of Education approval of the following programs at Trinity Christian College [Section 25.127 (j) (1) (A)]:

- Business Education
- Elementary Education
- English Language Arts
- Foreign Language – Spanish
- Mathematics
- Music Education
- Physical Education
- Science – Biology
- Science – Chemistry
- Social Science – History
- LBS I
- Visual Arts

Eric Brown seconded the motion. Linda Tomlinson called for discussion. The motion passed with two abstentions.

University of St. Francis

Withdrawn Motion

Sr. Colleen McNicholas moved that the State Teacher Certification Board recommend to the State Board of Education that University of St. Francis be assigned Continuing Accreditation with Conditions for the Education Program and

National Recognition

General Administrative Principal with Conditions
Elementary Education with Conditions
Mathematics Fully Recognized

National Recognition with Conditions

Reading Specialist
Science – Biology
Social Science – History

Probation

English Language Arts Undergraduate and Graduate
LBS I

Recommending an 18-month period where no new candidates shall be enrolled for English Language Arts or LBS I.

Richard Ammentorp seconded the motion. Linda Tomlinson called for discussion. The motion passed by unanimous vote.

Final Approved Motion(s)

Unit Accreditation

Sr. Colleen McNicholas moved that the State Teacher Certification Board recommend to the State Board of Education that University of St. Francis be assigned Continuing Accreditation based on the Board's review of the documentation provided in the ISBE team report and institutional response [Section 25.125 (j) (1)]. Richard Ammentorp seconded the motion. Linda Tomlinson called for discussion. The motion passed by unanimous vote.

Program Approval

Sr. Colleen McNicholas moved that the State Teacher Certification Board recommend to the State Board of Education approval of the following programs at University of St. Francis [Section 25.127 (j) (1) (A)]:

General Administrative – Principal
Elementary Education
Mathematics
Reading Specialist
Science – Biology
Social Science – History

Further, Sr. Colleen McNicholas also moved that the State Teacher Certification Board recommend to the State Board of Education probation for the following programs at University of St. Francis and recommend an 18-month period during which no new candidates shall be enrolled [Section 25.127 (j) (2)]:

English Language Arts
LBS I

Richard Ammentorp seconded the motion. Linda Tomlinson called for discussion. The motion passed by unanimous vote.

Linda Tomlinson stated that where there were institutions that had programs that were not recognized; if programs are in compliance within the 18 months they do have a right to come back to the Board and request action be taken on their programs at that time.

New Program Proposal Recommendation(s)

Loyola University Chicago – Learning Behavior Specialist II

The following representatives were introduced from Loyola University Chicago: Dr. Hank Bohanon, Associate Professor; and Dr. Kimberly Thier, Clinical Assistant Professor.

After discussion, Richard Ammentorp moved that the State Teacher Certification Board recommend to the State Board of Education provisional approval of the Loyola University Chicago Learning Behavior Specialist II: Behavior Intervention Specialist program, thereby authorizing the educational unit to conduct the program and to recommend candidates for certification by entitlement until the time of the institution's next scheduled Accreditation Review [Section 25.145 (d) (1)]. Eric Brown seconded the motion. Linda Tomlinson called for discussion. The motion passed with two abstentions.

Standards for Beginning Teacher Induction Programs

The following persons were introduced: Lisa Vahey, Director, Chicago New Teacher Center; and Sue Walter, Illinois Federation of Teachers. Both Ms. Vahey and Ms. Walter co-chair a subcommittee of the Illinois Induction Policy Team. There was discussion regarding the work of the Illinois Induction Policy Team. And, it was further explained that the Standards Committee had the charge to develop rigorous standards to guide the development and implementation of adequately funded induction policy and programs.

Sr. Colleen McNicholas moved the State Teacher Certification Board recommend the Illinois Standards of Quality and Effectiveness for Beginning Teacher Induction Programs for consideration by the State Board of Education. Carol Auer seconded the motion. Linda Tomlinson called for discussion. The motion passed by unanimous vote.

Rules Related to Certification

Dale Ritzel, Professor Emeritus, Health Education and Director Emeritus, Safety Center, Southern Illinois University, was introduced.

Mr. Ritzel reported that a special task force on driver education teacher endorsement was convened by the Illinois High School and College Driver Education Association. This group examined the current requirements and has made recommendations for rule changes to bring the required number of semester hours for the endorsement into line with other content area endorsements. Currently, 16 semester hours are required; the group wishes to bring the number up to 24 semester hours or the equivalent.

The rules changes would apply to newly endorsed individuals beginning July 1, 2010, a time frame that would allow time for institutions to rewrite their program. Teachers who currently hold the driver education endorsement, would obtain one prior to July 1, 2010, or has been otherwise qualified to teach driver education would continue to be able to teach driver education.

The task force recommends changing the requirements as follows:

- 3 semester hours in injury prevention or safety
- 12–14 semester hours in driver education, including
 - Driving Task Analysis – Introduction to Driver Education
 - Teaching Driver Education in the Class Room
 - Teaching Driver Education Laboratory: Must include actual on-street teaching under the supervision of qualified driver education teacher. Shall include preparation in driving simulation or multiple-car programs and the use of these methods which shall consist of a minimum of 1 semester hour or the equivalent in each area.
- 3 semester hours in First Aid and Cardiopulmonary Resuscitation
- 6 semester Hours in any combination of the following areas:
 - Instructional Media/Technology
 - Computer Education
 - Alcohol and Other Drugs
 - Driver Education for Exceptional Learners
 - Related Safety Area
- Pass the related content area test

Linda Tomlinson directed State Board of Education staff to work collaboratively with Mr. Ritzel in drafting rules (including discussion from today) for this endeavor to be brought back to the State Teacher Certification Board for consideration. Also, it was asked that the current requirements be shared with Certification Board members when this item comes before the Board again.

Proposals for Activities that Meet Requirements for Standard Certificate Eligibility

Richard Ammentorp moved that the list of “Proposals for Activities that Meet Requirements for Standard Certificate Eligibility” dated November 18, 2008, be approved. Tamara Smith seconded the motion. Linda Tomlinson called for discussion. The motion passed by unanimous vote. (See Attachment)

Renewal of Standard / Master Certificates (Group B List)

Linda Tomlinson reported there are no non-renewals on the Group B List at this time.

Enter Into Closed Session:

Sr. Colleen McNicholas moved that the State Teacher Certification Board enter into closed session under the exceptions set forth in the Illinois Open Meetings Act of the State of Illinois as follows:

Section 2(c)(21) for the purpose of discussing minutes of meetings lawfully closed under the Open Meetings Act.

Sr. Colleen McNicholas also moved that the Board request that Patrick Murphy, Secretary; Joy Taylor-Ankenbrandt, Recorder; and Mitch Hopper, Multi-Media Specialist, be present at the closed session. Janet Pierce-Ritter seconded the motion. Linda Tomlinson called for discussion. The motion passed by unanimous vote.

Enter Into Open Session:

Sr. Colleen McNicholas moved that the State Teacher Certification Board adjourn from Closed Session and enter into Open Session. Richard Ammentorp seconded the motion. Patrick Murphy called for discussion. The motion passed by unanimous vote.

Approval and Release of Closed Session Minutes

Sr. Colleen McNicholas moved that the State Teacher Certification Board approve the June 6, 2008 and September 5, 2008 Closed Session Minutes; and that the State Teacher Certification Board also, according to Section 2.06(d) of the Illinois Open Meetings Act, has reviewed the minutes of its closed sessions, September 9, 2005; October 7, 2005; December 2, 2005; March 3, 2006; May 5, 2006; June 2, 2006; December 1, 2006; June 1, 2007; December 7, 2007; June 6, 2008; and September 5, 2008 and hereby certifies that the need for confidentiality still exists for the closed session minutes. Richard Ammentorp seconded the motion. Linda Tomlinson called for discussion. The motion passed by unanimous vote.

Item(s) for Information:

2007-2008 Illinois Certification Testing System (ICTS) Summary of Aggregate Examinee Performance Report

Laurel Gibler, Principal Consultant, Educator Certification Division, provided an overview of the *Illinois Certification Testing System – Summary of Aggregate Examinee Performance: September 2007 to June 2008*.

State Teacher Certification Board members were asked to review the data report for all educator certification tests administered over the past year. The report was provided by Evaluation Systems group of Pearson, the state's contractor for educator certification testing. After the review, the report will be added to the testing web site.

Renewal of Standard / Master Certificates (Report – Group A List)

Patrick Murphy reported that there were 73 recommendations for Standard / Master Certificates renewed in Group A for the period of November 1, 2008 through December 1, 2008.

Moving from Initial to Standard Certificate

Patrick Murphy reported that there were 76 recommendations for Initial Certificates moving to Standard Certificates for the period of November 1, 2008 through December 1, 2008.

Secretary's Report:

Educator Certification Division

Linda Jamali, Division Administrator, Educator Certification Division, reported the work remains within a 30 day processing window for most certifications. Currently, there are 396 certificates/endorsements to be processed.

During the period of November 2 through December 4, 2008:

- 733 certificates were issued through transcript evaluation; 823 deficiency letters were sent out regarding certificates evaluated through transcript evaluation.
- There were 442 new certificates issued through entitlement.
- In addition, 1,517 substitute certificates were processed and 322 duplication certificates were printed.
- 233 endorsement applications were processed and issued; deficiency letters were sent out for over 842 additional endorsement applications.
- The next IARSS Certification Subcommittee meeting will be held January 7, 2009.

Ms. Jamali indicated the annual statewide meeting for the Grow Your Own teacher initiative was held on November 13-14, 2008, at the NEIU teaching facility in Chicago. The meeting was the largest ever. State Board of Education held two sessions on consortia budgets. The meeting evaluations were very positive. In addition, staff member Debra Stephens reviewed the upward budget amendments for the 16 Grow Your Own consortia. At this point, all are being revised for resubmission.

Educator and School Development Division

Patrick Murphy provided an update with regard to the appointment of hearing officers.

Adjournment:

With no further business, Richard Ammentorp moved that the State Teacher Certification Board meeting adjourn. Eric Brown seconded the motion. The motion passed by unanimous vote. The State Teacher Certification Board meeting adjourned at 12:00 p.m.

APPROVED

Chairman

Secretary

ATTACHMENT

**Proposals for “Induction and Mentoring Programs”
to Meet Requirements for the Standard Certificate**

**Recommended for Approval by
State Board of Education Staff**

December 2008

School / County

West Central Community Unit District 235, Henderson County