

# ILLINOIS STATE TEACHER CERTIFICATION BOARD

Illinois State Board of Education  
State Board Room, Fourth Floor

Friday, September 5, 2008

Business Meeting

## MINUTES

### Call to Order / Roll Call:

Dr. Linda Tomlinson, Chair Designee, called the Illinois State Teacher Certification Board meeting to order at 9:02 a.m. Mr. Patrick Murphy, Secretary, Illinois State Teacher Certification Board, was asked to call the roll. A quorum was present.

### Members Present:

Dr. Linda Tomlinson, Chair Designee (Representing Chairman Koch)  
Mr. Patrick Murphy, Secretary

Muhammad Abdullah  
Denise Albrecht  
Richard Ammentorp  
Carol Auer  
Caryn Block  
Sheila Bowens

Douglas Bower  
Stephen Breese  
Eric Brown  
Deborah Curtis  
Allen Ellington  
Ascencion Juarez

Vickie Mahrt  
Sr. Colleen McNicholas  
Linda Pellegrini  
Janet Pierce-Ritter  
Cynthia Shanahan  
Tamara Smith

### Members Absent:

Lawer Dixon, Jr.

### Others Present:

Robin Adams  
Lydia Bullock  
John Calkins  
Luke DeGrand  
Laurel Gibler  
Richard Grant  
Colleen Herald  
Mitch Hopper

Linda Jamali  
Phyliss Jones  
Pat Koch  
Diane Lacopo  
Felicia Malloy  
Daryl Morrison  
Melissa Phillips  
Jolene Reddy

Lynn Rhoades  
Jessica Riddick  
Sylvia Smith-DeMuth  
Lynn Steffen  
Joy Taylor-Ankenbrandt  
Dennis Williams

**Approval of Meeting Summary and Minutes:**

The summary of the June 5, 2008, Illinois State Teacher Certification Board institution unit accreditation and program approval meeting and the minutes of the June 6, 2008 Illinois State Teacher Certification Board business meeting were presented for consideration. Janet Pierce-Ritter moved the June 5, 2008 summary and the June 6, 2008 minutes be approved. Richard Ammentorp seconded the motion. Linda Tomlinson called for discussion. The motion passed by unanimous vote.

**Public Participation:**

None.

**Facilitation Committee's Report:**

Sr. Colleen McNicholas, Chair of the Facilitation Committee, reported the Facilitation Committee met today at 8:00 a.m.

She also announced the following membership of the 2008-2009 Facilitation Committee:

Richard Ammentorp	Teacher, Illinois Education Association
Stephen Breese	Administrators
Deborah Curtis	Higher Education (Public)
Sr. Colleen McNicholas (Chair)	Higher Education (Private)
Linda Pellegrini	Teacher, Illinois Federation of Teachers

With regard to agenda item F1 "Middle Level Education", there will not be a full discussion of this topic. Instead there will be a short discussion facilitated by Linda Tomlinson.

**Item(s) for Immediate Action:**

**Rules Related to Certification**

Linda Tomlinson indicated that there are no rules related to certification at this time.

**Proposals for Activities that Meet Requirements for Standard Certificate Eligibility**

Richard Ammentorp moved that the list of "Proposals for Activities that Meet Requirements for Standard Certificate Eligibility" dated August 19, 2008, be approved. Carol Auer seconded the motion. Linda Tomlinson called for discussion. The motion passed by unanimous vote. (See Attachment)

Recommendation for Proposed Cut Score for New Illinois Certification Testing System (ICTS) Arabic Content Test

Patrick Murphy introduced Laurel Gibler, Principal Consultant, Educator Certification Division.

Laurel Gibler reported that on July 15 and 16, 2008, a panel of Illinois educators, the content advisory committee, met with representatives from Evaluation Systems, the contractor for the Illinois Certification Testing System (ICTS). Their purpose was to review the new Arabic Content test and provide a panel-based recommendation for passing scores on this test. Also, on July 22, 2008, the bias review committee reviewed the work of the content advisory committee and accepted their score recommendation.

Ms. Gibler further stated that once the State Teacher Certification Board reaches consensus regarding recommended passing scores for the Arabic Content test, the recommendation will in turn be shared with the State Board of Education. The Board will then make a final determination of the passing scores in all sub areas on the test. The Arabic test will be administered for the first time on September 6, 2008. Pending a decision by the State Board, Evaluation Systems plans to issue scores for this test on October 3, 2008.

After discussion Sr. Colleen McNicholas moved that the State Teacher Certification Board approve the panel-based passing score recommendations for the Arabic foreign language content test. Eric Brown seconded the motion. Linda Tomlinson called for discussion. The motion passed by unanimous vote.

**Test Field: 137 Foreign Language: Arabic**

<u>Constructed-Response Assignment</u>	<u>Panel-Based Passing Score Recommendation</u>
Listening Comprehension	5
Reading and Vocabulary	6
Language Structures	6
Cultural Knowledge	5
Language Acquisition	6
Written Expression	6
Oral Expression	6

Request for Oral Argument

Sr. Colleen McNicholas moved that the State Teacher Certification Board accept the request for oral argument and extension of stay from Jeff Kordys (Standard Elementary Certificate #2011088; Standard Secondary Certificate #2011087). Richard Ammentorp seconded the motion. Linda Tomlinson called for discussion. The motion passed by unanimous vote.

Sr. Colleen McNicholas moved that the State Teacher Certification Board take a 15 minute break in order to read the extensive amount of material given to the Board that morning regarding the next agenda item, "Appeal to the State Teacher Certification Board". Richard

Ammentorp seconded the motion. Linda Tomlinson called for discussion. The motion passed by unanimous vote.

### Appeal to State Teacher Certification Board

Hearing: The Appeal by Richard M. Grant of the Denial of Institutional Recommendation for Certification by Northwestern University

[Official transcription recorded by Robin Adams, Certified Shorthand Reporter, Capitol Reporting Service, Inc., 2021 Timberbrook Drive, Springfield, Illinois 62702; Telephone: 217/787-6167. Transcription on file with the Illinois State Teacher Certification Board, Office of the Secretary.]

Sr. Colleen McNicholas moved that the State Teacher Certification Board enter into closed session under the exceptions set forth in the Illinois Open Meetings Act of the State of Illinois as follows:

Section 2(c)(4) for the purpose of discussing evidence and testimony presented in open hearing

The State Teacher Certification Board also moved that the Board request Patrick Murphy, Secretary; Joy Taylor-Ankenbrandt, Recorder; and Mitch Hopper, Multi-Media Specialist, be present at the closed session. Allen Ellington seconded the motion. Linda Tomlinson called for discussion. The motion passed by unanimous vote.

Sr. Colleen McNicholas moved that the State Teacher Certification Board adjourn from closed session and return to open session. Linda Pellegrini seconded the motion. Patrick Murphy called for discussion. The motion passed by unanimous vote.

Sr. Colleen McNicholas moved that the State Teacher Certification Board recommend that Mr. Grant's appeal be denied based on it being untimely filed, but that even if it were timely filed, the appeal should be denied for lack of merit, and directs the Secretary of the State Teacher Certification Board to send its recommendation, in writing and with additional detail as necessary, to the State Superintendent of Education for a final decision. Richard Ammentorp seconded the motion. Linda Tomlinson called for discussion. The motion passed with one abstention.

### Renewal of Standard / Master Certificates (Group B List)

Linda Tomlinson reported there are no non-renewals on the Group B List at this time.

### STCB Subcommittee for Institution Unit Accreditation and Program Approval

Linda Tomlinson explained that at the June 6 State Teacher Certification Board meeting a committee was established to examine how the state currently reviews university programs and make recommendations to the State Teacher Certification Board as to how the reviews might be conducted in the future. The first meeting was held Thursday, July 24, 2008 with a second meeting on Friday, August 8, 2008.

The charge of the committee was to determine the feasibility of changing the policy and procedures necessary for institutions to come before the State Teacher Certification Board in the third or fourth year after receiving approval for their program(s). Certification Board members clearly said at their June 6 business meeting that they wanted to have an update from the institutions to see if the approved programs were being implemented as they were planned, and, if not, an explanation of the circumstances.

Several other topics discussed included: program renewal, certificates, endorsements and the program review process.

Richard Ammentorp moved that the State Teacher Certification Board commit to the responsibility of program review (two days – Friday and Saturday). Sr. Colleen McNicholas seconded the motion. Linda Tomlinson called for discussion. The motion passed by unanimous vote.

### **Item(s) for Discussion**

#### **Middle Level Education**

Linda Tomlinson indicated that a work study session will be an agenda item at the next meeting of the State Teacher Certification Board. Middle level education representatives will be invited to attend the meeting to bring resources to the table to discuss middle level education and provide an update on the standards, etc.

#### **Certification / Endorsement Requirements**

Linda Tomlinson shared that the following topics were also discussed during the two summer meetings:

- One educator certificate
- Endorsements
- 18 semester hours not being sufficient for endorsements
- K-6 endorsements for teachers
- Elimination of the multi-tiered certification system for teachers

Focus groups will be assembled in the near future to begin discussions.

With regard to leadership, meetings were conducted with higher education and several subcommittees have been developed:

- (1) New Structure for Leadership Certification and Endorsements
- (2) School University Partnerships and Selection Process
- (3) School Leadership Standards
- (4) Residencies and Internships
- (5) Assessments of Candidates and Graduates

Certification Board members were invited to join any of the subcommittees named. The next meeting is scheduled for September 29, 2008, in Bloomington.

**Item(s) for Information:**

**Renewal of Standard / Master Certificates (Report – Group A List)**

Patrick Murphy reported that there were 636 recommendations for Standard / Master Certificates renewed in Group A for the period of June 1, 2008 through August 31, 2008.

**Moving from Initial to Standard Certificate**

Patrick Murphy reported that there were 3,172 recommendations for Initial Certificates moving to Standard Certificates for the period of June 1, 2008 through August 31, 2008.

**Teacher Leader Program Approved for the Teacher Leader Endorsement**

Patrick Murphy stated that the following institutions have been approved for Teacher Leader Endorsements:

- St. Xavier University – Master of Arts in Teaching and Leadership Program
- Olivet Nazarene – Master of Arts in Teacher Leadership
- University of Illinois at Springfield

**Secretary's Report:**

**Certification Status Report**

Linda Jamali, Division Administrator, Educator Certification Division, was present to provide a status report of the Division.

Ms. Jamali reported the Educator Certification Division remains within a 30-day processing window for most certificates. It was noted that the processing time begins at the point when fees are processed in the office. Currently, there are 1,133 certificates/endorsements to be processed. This number does not take into account the work evaluators and support staff do to update existing files and issue approvals for which there is no fee attached. It also does not reflect the requests for duplicate certificates, SSN changes, degree additions, etc.

The following statistics were shared:

- Nearly 10,000 certificates were issued through transcript evaluation this summer.
- Over 4,000 applications for certificates through transcript evaluation were reviewed and deficiency letters were sent out.
- 5,534 substitute certificates were processed.

- 1,544 duplicate certificates were printed.
- Over 1,000 endorsement applications were processed and issued; deficiency letters were sent out for over 1,700 additional endorsement applications.

Ms. Jamali indicated that each Regional Office of Education now has a liaison for staff to reach outside of the normal phone hours. She further shared that the certification officer training has improved communication with higher education partners.

### Administrator / Teacher Professional Development Audit Summary

Patrick Murphy shared the document titled, “2008 Educator Audits by Regional Offices of Education”, indicating 94 teacher audits and 90 administrator audits will be conducted this coming year.

He also provided the following statistics regarding the 2007 Administrator and Teacher Professional Development Audit:

#### Administrators

- ✓ 360 administrators were audited
- ✓ 24 administrators reported by ROE as not meeting requirements
- ✓ 14 administrators received letters allowing them to submit documentation for activities not on Statement of Assurance
- ✓ 7 administrators received Notice of Opportunity for a Hearing
- ✓ 4 administrators administrative certificate(s) were suspended for one year
- ✓ 3 administrators requested a hearing and a hearing has been scheduled
- ✓ Note: One hearing has been cancelled due to additional documentation

#### Teachers

- ✓ 396 teachers were audited
- ✓ 28 teachers reported by ROE as not meeting requirements
- ✓ 27 teachers received letters allowing them to submit documentation for activities not on Statement of Assurance
- ✓ 1 teacher was a nonpublic teacher not legally required to submit renewal requirements
- ✓ 14 teachers received Notice of Opportunity for a Hearing
- ✓ 13 teaching certificate(s) were suspended for one year
- ✓ 1 teacher requested a hearing but is still working on submitting materials and a hearing has not been scheduled
- ✓ Note: Of the 13 suspended, all but two either declared they are retired or are presumed retired considering that they were not reported for the Teacher Service Record the final year of validity. One person is living out of state.

### **Notification: Suspension for One Year by State Superintendent of Education – Capacity as Regional Superintendent for Chicago Public Schools 299**

Viola Anderson – Standard Special Certificate #2023182; Standard Secondary Certificate #2023181; Standard Elementary Certificate #2023180

Mosezell Bishop, Jr. – Standard Elementary Certificate #2007558

Robert Chmiel – Standard Secondary Certificate #2023119

Monica Gamble – Standard Elementary Certificate #2086402

Fred Metz – Administrative Certificate #1294238

Anita Rozier – Standard Elementary Certificate #2012381

Margaret Williams – Standard Elementary Certificate #2030191

**Notification: Suspension for One Year by State Superintendent of Education**

Raymond Stoia – Standard Secondary Certificate #1967917

**Notification: Suspension for One Year by Regional Superintendent of Schools**

Beverly Bonner – Administrative Certificate #1281967

Jennifer Cloney-Smith – Standard Secondary Certificate #2036060; Standard Elementary Certificate #2036059

Billy J. Dethrow – Administrative Certificate #1354614

Thomas Draheim – Standard Elementary Certificate #1879943; Standard Secondary Certificate #1879942

Thomas Honerkamp – Standard Secondary Certificate #1940220; Standard Elementary Certificate #1940219

Billie Hulting – Standard Elementary Certificate #1944696

Sally Kaminski – Administrative Certificate #1351428

**Notification: Revocation of Certificate(s) by State Superintendent of Education**

Robert A. Carroll – Standard Elementary Certificate #1684783

Frederick W. Fischer – Initial Secondary Certificate #2250423

Gail LoBianco-Gorman – Standard Early Childhood Certificate #2001319

Charles P. Murphy – Standard Secondary Certificate #1820868

James D. Murphy – Substitute Certificate #2204474

Anastasia Pappas – Standard Elementary Certificate #2046739; Teacher's Aide Approval

Andre Williams – Standard Secondary Certificate #1699765

Illinois State Board of Education Mission Statement and Goals

Linda Tomlinson reported that the 2008 August Board retreat focused on revisiting the Board's Mission Statement and Goals. As a result of that discussion, the Board voted to adopt the following Mission Statement and Revised Goals.

**Mission Statement**

The Illinois State Board of Education will provide leadership, assistance, resources and advocacy so that every student is prepared to succeed in careers and postsecondary education, and share accountability for doing so with districts and schools.

**Revised Goals for Strategic Plan**

- GOAL 1: Every student will demonstrate academic achievement and be prepared for success after high school.
  
- GOAL 2: Every student will be supported by highly prepared and effective teachers and school leaders.
  
- GOAL 3: Every school will offer a safe and healthy learning environment for all students.

**Adjournment:**

With no further business, Richard Ammentorp moved that the State Teacher Certification Board meeting adjourn. Tamara Smith seconded the motion. Linda Tomlinson called for discussion. The motion passed by unanimous vote. The State Teacher Certification Board meeting adjourned at 1:00 p.m.

APPROVED

\_\_\_\_\_

Chairman

\_\_\_\_\_

Secretary

**ATTACHMENT**

**Proposals for “Induction and Mentoring Programs”  
to Meet Requirements for the Standard Certificate**

**Recommended for Approval by  
State Board of Education Staff**

**September 2008**

**School / County**

Blue Ridge Community Unit School District 18, DeWitt County  
Carbon Cliff – Barstow School District 36, Rock Island County  
Cissna Park Community Unit School District 6, Iroquois County  
Crystal Lake Community High School District 155, McHenry County  
Harvey Public Schools 152, Suburban Cook County  
Kenilworth School District 38, Suburban Cook County  
Matteson Elementary School District 162, Suburban Cook County  
Northbrook/Glenview School District 30, Suburban Cook County  
Sesser-Valier Community School District 196, Franklin County