

ILLINOIS STATE TEACHER CERTIFICATION BOARD

**Illinois State Board of Education
State Board Room, Fourth Floor**

Friday, January 9, 2009

Business Meeting

MINUTES

Call to Order / Roll Call:

Mr. Patrick Murphy, Secretary, Illinois State Teacher Certification Board, called the Illinois State Teacher Certification Board meeting to order at 9:05 a.m. Mr. Murphy proceeded to call the roll. A quorum was present.

Members Present:

Dr. Christopher Koch, Chair (Present for beginning of meeting)
Dr. Linda Tomlinson, Chair Designee (Representing Chairman Koch)
Mr. Patrick Murphy, Secretary

Denise Albrecht	Stephen Breese	Vickie Mahrt
Richard Ammentorp	Eric Brown	Janet Pierce-Ritter
Sheila Bowens	Deborah Curtis	Cynthia Shanahan
Douglas Bower	Allen Ellington	Tamara Smith

Members Absent:

Muhammad Abdullah	Lawer Dixon, Jr.	Linda Pellegrini
Carol Auer	Ascencion Juarez	
Caryn Block	Sr. Colleen McNicholas	

Others Present:

Lydia Bullock	Phyliss Jones	Lynn Steffen
Rori Carson	Diane Lacopo	Joy Taylor-Ankenbrandt
John Gambro	Andrew Manion	Dennis Williams
Laurel Gibler	Daryl Morrison	Don Wold
Mitch Hopper	Frank Pascoe	Cindy Wrobbel
Linda Jamali	Melissa Phillips	

Approval of Meeting Minutes:

The summary of the December 4, 2008, Illinois State Teacher Certification Board institution unit accreditation and program approval meeting was presented for consideration. Richard Ammentorp moved the December 4, 2008 summary be approved. Deborah Curtis seconded the motion. Patrick Murphy called for discussion. The motion passed by unanimous vote.

The minutes of the December 5, 2008, Illinois State Teacher Certification Board business meeting were presented for consideration. Richard Ammentorp moved the December 5, 2008 minutes be approved. Deborah Curtis seconded the motion. Patrick Murphy called for discussion. The motion passed by unanimous vote.

Public Participation:

None.

Facilitation Committee's Report:

Richard Ammentorp reported the Facilitation Committee met today at 8:00 a.m. The only change to the agenda is removing "Item E4 – Voluntary Surrender of Teaching Certificate(s)".

State Superintendent Christopher Koch, Chairman of the Illinois State Teacher Certification Board, thanked members for their work on the State Teacher Certification Board. He further shared several new initiatives of the State Board that will have implications for teachers and teacher training in Illinois – American Diploma Project; 21st Century Schools Consortium.

Item(s) for Immediate Action:

Rules Related to Certification (Various)

Patrick Murphy indicated that there are no rules related to certification at this time.

Proposals for Activities that Meet Requirements for Standard Certificate Eligibility

Richard Ammentorp moved that the list of "Proposals for Activities that Meet Requirements for Standard Certificate Eligibility" dated January 5, 2009, be approved. Janet Pierce-Ritter seconded the motion. Patrick Murphy called for discussion. The motion passed by unanimous vote. (See Attachment)

Renewal of Standard / Master Certificates (Group B List)

Patrick Murphy reported there are no non-renewals on the Group B List at this time.

Program Reviews

Linda Tomlinson stated that the National Council for Accreditation of Teacher Education (NCATE) contacted State Board of Education staff regarding the action taken by the State Teacher Certification Board on December 5, 2008 with regard to the program recognition decisions for Aurora University and the University of St. Francis.

State Teacher Certificate Board members were provided with a copy of a letter sent to Patrick Murphy, Secretary, from Margaret Crutchfield, Associate Vice President, Program Review, NCATE.

Aurora University

Rescind Motion

Richard Ammentorp moved that the State Teacher Certification Board rescind the motion made at the December 5, 2008 State Teacher Certification Board meeting to recommend to the State Board of Education approval of the following programs at Aurora University:

- General Administrative – Principal
- English Language Arts
- Mathematics
- Reading Specialist
- School Social Worker
- Superintendent
- Elementary Education

And further, Richard Ammentorp also moved that the State Teacher Certification Board rescind the recommendation to the State Board of Education probation for the following programs at Aurora University and recommend an 18-month period during which no new candidates shall be enrolled:

- Social Science – History
- Science – Biology
- Physical Education

Deborah Curtis seconded the motion. Linda Tomlinson called for discussion. The motion passed by unanimous vote.

Approval

Richard Ammentorp moved that the State Teacher Certification Board recommend to the State Board of Education approval of the following programs at Aurora University [Section 25.127 (j) (1) (A)]:

- General Administrative – Principal
- English Language Arts
- Mathematics
- Reading Specialist
- School Social Worker
- Superintendent
- Elementary Education

Stephen Breese seconded the motion. Linda Tomlinson called for discussion. The motion passed with one abstention.

Directive

On behalf of the State Teacher Certification Board, Richard Ammentorp directed Aurora University to submit within 30 days of receipt, the final SPA reports for the following programs:

Social Science – History
Science – Biology
Physical Education

University of St. Francis

Rescind Motion

Richard Ammentorp moved that the State Teacher Certification Board rescind the motion made at the December 5, 2008 State Teacher Certification Board meeting to recommend to the State Board of Education approval of the following programs at the University of St. Francis:

General Administrative – Principal
Elementary Education
Mathematics
Reading Specialist
Science – Biology
Social Science – History

And further, Richard Ammentorp also moved that the State Teacher Certification Board rescind the recommendation to the State Board of Education probation for the following programs at the University of St. Francis and recommend an 18-month period during which no new candidates shall be enrolled:

English Language Arts Under Graduate and Graduate
LBS I

Janet Pierce-Ritter seconded the motion. Linda Tomlinson called for discussion. The motion passed by unanimous vote.

Approval

Richard Ammentorp moved that the State Teacher Certification Board recommend to the State Board of Education approval of the following programs at the University of St. Francis [Section 25.127 (j) (1) (A)]:

General Administrative – Principal
Elementary Education
Mathematics
Reading Specialist
Science – Biology
Social Science – History

Denise Albrecht seconded the motion. Linda Tomlinson called for discussion. The motion passed by unanimous vote.

Directive

On behalf of the State Teacher Certification Board, Richard Ammentorp directed the University of St. Francis to submit within 30 days of receipt, the final SPA reports for the following programs:

English Language Arts
LBS I

On behalf of the State Teacher Certification Board, Deborah Curtis recommended that Patrick Murphy respond to the NCATE letter from Margaret Crutchfield with some serious language stating the State Teacher Certification Board is very disappointed that institutions and the Board were put through this process. Linda Tomlinson indicated Patrick would prepare a response to NCATE.

Dr. Tomlinson apologized to Aurora University and the University of St. Francis.

Item(s) for Information:

Program Report Format

Linda Tomlinson asked the following staff from the Educator and School Development Division to address the Certification Board: Phyliss Jones, Diane Lacopo and Dennis Williams.

Certification Board members were provided two draft documents for review and discussion: (1) annual program report; and (2) seven-year program summary data report for the State Teacher Certification Board. Doug Bower also shared a draft document he prepared for the Early Childhood Education program at Eastern Illinois University.

After a lengthy discussion, some common elements emerged that would improve the report templates. It is important to keep the length of the report manageable so that State Teacher Certification Board members can review each approved program. Furthermore, the reports should record data that are purposeful and useful to the institutions, rather than just creating additional work. Phyliss Jones suggested that these new reports may even provide data to supplement the Title II Institutional Data Reports, thus eliminating redundancy. Linda Tomlinson directed staff to work on making revisions to the draft documents and then they will be shared again with the members. This is a work-in-progress and will probably receive several revisions before the final documents are ready. It was also suggested that a timeline be developed to assist in this process. Certification Board members were asked to provide staff (via email) with any suggestions.

McKendree University's Teacher Leadership Program

Patrick Murphy reported the Teacher Leadership Program at McKendree University was approved effective December 17, 2008.

Renewal of Standard / Master Certificates (Report – Group A List)

Patrick Murphy reported that there were 90 recommendations for Standard / Master Certificates renewed in Group A for the period of December 2, 2008 through January 6, 2009.

Moving from Initial to Standard Certificate

Patrick Murphy reported that there were 61 recommendations for Initial Certificates moving to Standard Certificates for the period of December 2, 2008 through January 6, 2009.

Secretary's Report:

Educator Certification Division

Linda Jamali, Division Administrator, Educator Certification Division, reported work remains within a 30-day processing window for nearly all certificates and endorsements. Currently, there are 383 certificates/endorsements to be processed.

During the period of December 5, 2008 through January 8, 2009:

- 981 certificates were issued through transcript evaluation. 971 deficiency letters were sent out regarding certificates evaluated through transcript evaluation.
- There were 2,189 new certificates issued through entitlement. 45 deficiency letters were sent out regarding entitlement certificates.
- In addition, 1,327 substitute certificates were processed and 364 duplication certificates were printed.
- 247 endorsement applications were processed and issued; deficiency letters were sent out for over 476 additional endorsement applications.
- 871 approvals/disapprovals were sent out.

Staff are working with Evaluation Systems Group of Pearson to finalize a testing schedule for Fiscal Year 2010 that includes computer-based testing for the Basic Skills Test. Staff met with representatives from various colleges and universities to create the proposal that was presented to the testing contractor.

Plans are in place to offer the first computer-based Basic Skills Test at Pearson VUE sites March 12-18, 2009. The next scheduled testing window for the online Basic Skills Test will be May 14-20, 2009.

Ms. Jamali further shared staff will conduct budget sessions for the Grow Your Own consortia in mid-February – two days will be spent in Chicago working with the Chicago area consortium and two days in Springfield with downstate consortium.

Deborah Curtis shared an article stating that the Georgia Professional Standards Commission (GaPSC) has partnered with Pearson to provide online access to the annual Georgia Assessment for the Certification of Educators (GACE) test results report. This new offering is aimed at providing information and analytics to administrators of teacher preparation programs.

Dr. Curtis suggested that perhaps, staff in the Educator Certification Division may wish to check into this endeavor for Illinois.

Educator and School Development Division

Mr. Murphy shared that the Educator Certification System (ECS) modifications for renewal of the School Service Personnel Certificate (Type 73) have been completed and became available for use on January 5, 2009. The law requiring professional development for renewal of the School Service Personnel certificate went into effect July 1, 2008. Statements of Assurance (SOAs) can now be submitted for those whose registration expires June 30, 2009.

Mr. Murphy also shared that on January 16, 2009, the regional offices of education (ROEs) will send to the State Board of Education the Audit Reporting forms and files of individuals who did not meet the professional development requirements. The ROEs will also notify administrators and teachers by mail that documents have been sent to the State Board of Education with preliminary audit results.

It was also reported that there are presently 703 National Board candidates this year. The total for Illinois is approximately 3,191.

Mr. Murphy reported the following:

Revocation(s) by State Superintendent of Education

Gary L. Droit – Provisional Vocational Certificate #1612055

Ronald L. Watson – Initial Secondary Certificate #2178767

Other Items

It was noted that the February 6, 2009 meeting of the State Teacher Certification Board may be cancelled. Official notification will be sent to Certification Board members.

Adjournment:

With no further business, Richard Ammentorp moved that the State Teacher Certification Board meeting adjourn. Cynthia Shanahan seconded the motion. Linda Tomlinson called for discussion. The motion passed by unanimous vote. The State Teacher Certification Board meeting adjourned at 12:05 p.m.

APPROVED

Chairman

Secretary

ATTACHMENT

**Proposals for “Induction and Mentoring Programs”
to Meet Requirements for the Standard Certificate**

**Recommended for Approval by
State Board of Education Staff**

January 2009

School / County

Illinois PBIS Network –
(In partnership with Henderson/Mercer/ Warren Regional Office of Education)
Summit Hill School District 161, Will County
United Community Unit School District 304, Mercer and Warren Counties
Ramsey Community Unit School District 204, Fayette County